

Town of Canton
Canton School Committee Minutes of the Meeting of July 21, 2022
Remote via Zoom

Members of the public were also able to view a live stream of the meeting via <http://cantoncommunitytv.org/>

A. Call to Order:

The meeting of the School Committee is called to order at 5:06 pm. Motion to go into Executive Session made by Maureen Moran for the purpose of discussing strategy with respect to collective bargaining, Unit A and Unit E, and AFSCME Units and to discuss contract negotiations with nonunion personnel (Interim Director of Student Services). Seconded by Laura Arboleda. Vice Chair O'Halloran declared that an Open Meeting may have a detrimental effect on the bargaining position of the public body. Will return to Open Session. It was voted by roll call 3-0.

Present are:

Kristian Merenda, School Committee Chair - Absent
Kendall O'Halloran, School Committee Vice Chair
Maureen Moran, School Committee Clerk
Nichola Gallagher, School Committee Member - Absent
Laura Arboleda, School Committee Member

B. The Committee reconvened in Open Session meeting at 6:04 pm.

Also Present:

Derek Folan, Superintendent
Stephen Marshall, Director of Finance and Operations
Sarah Shannon, Assistant Superintendent
Joanne Campbell, Recording Secretary
Adam Hughes, Wellness Coordinator
Martha Lawless, Director of Food Services
Meghan Byrne, Assistant Director of Student Services
Julie Shore, Director of Technology and Digital Learning

C. **Superintendent's Report**

Summer Programming: Our Extended School Year (ESY) program, which provides services and learning for students who have designated disabilities, has been up and running at CHS for several weeks. This year, there are 50 students enrolled with an additional 40 students that come in and out for tutoring each week. During the last week, there will be an additional 25 students joining for tutoring.

Summer Scholars kicked off this week for the different levels. JFK is hosting the elementary program with 47 students, GMS has 35 students that are incoming 6th, 7th and 8th graders and 11 students in the transition into 9th grade at CHS. CHS has 19 students attending their program.

Canton Academy in its 18th year, under the direction of coordinator Ed Amico. There are approximately 650-675 students involved this year.

Kids Camp: Kids Camp took place this month.

Maintenance, Custodial and Technology Teams: Superintendent Folan thanked the maintenance, custodial, food service and technology teams for their summer work.

Farmer's Market: Superintendent Folan and Mr. Marshall joined the community table for the July 11 Farmer's Market. W

Updates

Equity Audit Kick Off: Members of the Central Office team attended a virtual Equity Audit Kickoff meeting last Friday July 15. The Equity Audit will provide recommendations and action steps that will directly impact the lives of students, staff and families and elevate the learning experience for all. This report will provide key data for the long-term strategic planning process, set to kick off this winter.

Bleacher Project: The bleacher project at our Veterans' Memorial Turf Field is progressing. A special thank you to Building Inspector Ed Walsh, Director of Finance and Operations Stephen Marshall, CHS Principal Jeff Sperling, Facilities Director Brian Lynch, and Athletic Director Danny Erickson for overseeing this project with the engineering and construction firm.

Indicators of Excellence

CHS Tri-M: Congratulations to members of the Canton High School Tri-M Chapter 4088 and all CHS music program staff for being recognized as the winners of the 2021-2022 State Tri-M Chapter of the Year Award for Massachusetts.

Social Studies Program Review: Under the leadership of Director of Teaching and Learning Deb Rooney and our grade-level social studies coordinators, and in collaboration with staff, we kicked off our Social Studies Program Review in late June. The entry level work involved a comprehensive review of state standards and our alignment with our units and courses.

Important Dates and Events

August 11	School Committee Meeting, CHS DLL, 6:00 pm
August 22-24	New Educator Orientation
August 25	Substitute Orientation
August 25	Hansen School <i>New Student Orientation</i> , 6:00 - 7:00 pm
August 25	School Committee Meeting, CHS DLL, 6:00 pm
August 29	All Staff Report to Work (no students)
August 29	Hansen School Open House, <i>Grades K & 1, 6:00 pm</i>
August 30	Teachers Report to Work (no students)
August 30	Luce School Open House, <i>Grades K & 1, 5:00 pm</i>
August 30	JFK Open House, <i>Grades K & 1, 5:00 pm</i>
August 31	1st Day of School, Grades 1-12
Sept. 2	No School
Sept. 5	No School, Labor Day

Sept. 6	1st Day of School Kindergarten
Sept. 7	1st Day of School PreK
Sept. 8	School Committee Meeting, CHS DLL, 6:00 pm

D. **Teaching and Learning Report** - Tabled for the next meeting, August 11, 2022.

E. **New Business**

1. **Interim Director of Student Services**: Superintendent Folan shared his recommendation for the position of Interim Director of Student Services and requested a vote of approval. Superintendent Folan shared Ms. Meghan Byrne's qualifications and experiences that make her a good fit for this appointment.

Motion to Approve the Appointment of Ms. Meghan Byrne as the Interim Director of Student Services: Laura Arboleda

Seconded: Maureen Moran

Roll Call Vote: 3-0

Kendall O'Halloran	yea
Maureen Moran	yea
Laura Arboleda	yea
2. **Food Services Overview**: Ms. Martha Lawless presented an overview of the self funded Food Services Department. She expressed her thanks for the support the district has given her during her 18 years at CPS. This self-funded program is supported by grants from the government and supplemented by the Department of Education and USDA. Members of the committee thanked her for her service and commitment, particularly during Covid, noting that free meal participation levels were high and the success of the remote meal program was essential to the health of the community. Ms. Arboleda recognized the service of Ms. Lawless and her effort during the pandemic. She commented on the availability/limitations of fresh items, inquiring how the committee may be able to be of service in enhancing these offerings. Ms. Lawless reported that CPS is within standard nutritional guidelines in offering fresh fruit daily and fresh vegetables most days. More funding might allow service of more expensive fruits, but Ms. Lawless is reticent to risk operating at a loss. Mr. Marshall followed up by stating that the school lunch program is maintaining a healthy balance. Some money is available, but Mr. Marshall did note that the JFK equipment is outdated and will need replacement soon. The school system is serving 350,000 meals a year and is hoping that supplemental funding legislation currently on the Governor's desk will be signed by next week. This legislation may help feed students and help balance cost challenges in the budget. Ms. Arboleda suggested that menu choices/food availability is a topic that needs attention. Ms. Moran suggested follow-up to help the School Committee understand the uniqueness of the revolving budget of food service. Mr. Marshall reported the USDA requires food service programs be self-sustaining, but did note that the operating budget may be used to supplement, make improvements or tackle interim cost challenges.
3. **Wellness Policy - ADF**: Mr. Adam Hughes presented the ADF policy for a first read and a possible vote of approval. The current policy update is a result of a revision process using the WellSAT 3.0. Scoring for the comprehensiveness and strength of ADF is largely based on language. Compared to the 2018 scores, efforts of SWAC (School Wellness Advisory Committee) members worked to implement, revise, upgrade and update language within the

current policy to be more informative, allowing for a substantial increase in both raw scores for all six elements. Two issues were noted:

- i. There are no building level committees, only an overall district committee. The SWAC committee will work to improve this score by implementing building committees.
- ii. No schools are meeting the recommended physical education/physical activity weekly minutes during school hours. The committee will look to grow programming within each building in collaboration with the Wellness staff and administration.

Ms. Moran expressed concern about language. As this part of the report did not come through the Policy Committee, Ms. Moran recommended waiting on approval for further review in concert with the Policy Committee to offer a better understanding of the language and avoid the law of unintended consequences. Mr. Marshall noted that this policy is reviewed every 3 years, and there is little immediate negative impact in delaying this vote. Superintendent Folan will bring the Wellness Policy to the Policy Committee and MASC representative to discuss content, language, and any unintended consequences. Ms. O'Halloran suggested including a parent from each school on SWAC. This committee is a totally open committee; Mr. Hughes welcomed that proposal and will look to include a parent from each school on the committee.

Final consensus-the School Committee will hold the vote for approval at a later date. The report is on the CPS website for public perusal.

4. **MSBA Update**: Superintendent Folan provided an update on the GMS MSBA process. Continue to work through deadlines and are pleased with the public excitement and response. Ms. Shannon shared that the next deadline, August 1st, will include educational vision including space and clarity on educational philosophy based on the statement of interest.
5. **Building Rental Custodial Rate**: Mr. Marshall presented the FY23 building rental custodial rate for a vote of approval. Mr. Marshall presented a schedule of an increase of 4.5%- 2% in FY 22 and 2 1/2% just implemented for FY23. Mr. Marshall noted that there is a three-tiered approach to pricing-the fees on the schedule are for for-profit organizations only. Non-profit /local organizations will be charged custodial fees only.

Motion to Approve the FY23 Building Custodial Rates: Laura Arboleda

Seconded: Maureen Moran

Roll Call Vote: 3-0

Kendall O'Halloran	yea
Maureen Moran	yea
Laura Arboleda	yea

F. **Public Comment**: none

G. **Director of Finance and Operations Report**: Mr. Marshall provided an enrollment update. Rising registrations in Hanson Kindergarten and Hanson 1st grade are being watched. Currently, at capacity, there are often last-minute changes in numbers, but a plan is in place in case another classroom is needed.

H. **Consent Agenda**:

Motion to Approve the Consent Agenda as presented: Laura Arboleda

Seconded: Maureen Moran

The Consent Agenda was approved unanimously: 3-0

Roll Call Vote: 3-0

Kendall O'Halloran	yea
Maureen Moran	yea
Laura Arboleda	yea

The following items were approved in the Consent Agenda:

- Open Session Minutes: June 9, 2022, June 28, 2022 Workshop, July 7, 2022, July 7 2022 Workshop
- The Educational Collaborative (TEC) Board of Directors Voting Member: Members will vote to re-appoint Superintendent Derek Folan as The Educational Collaborative (TEC) voting member
- Warrant dated July 15, 2022, July 22, 2022

I. Sub-Committee, Task Force, and Liaison Post Updates:

- a. Ms. Arboleda-no updates
- b. Ms. O'Halloran:
 - CCPC-on hold while awaiting CCPC administrator to be hired
 - Content and Communications-no new newspaper ads-expect cycle will begin again in late August
 - Ads of Support- Ms. O'Halloran will forward quotes
- c. Ms. Moran-Master Plan Implementation Committee-good thinking and idea sharing

J. Other Business: none

K. Future Business: Next Open Session School Committee meeting will be held Thursday, August 11, 2022, @ 6:00 pm in the Distance Learning Lab at CHS.

L. Adjournment: Laura Arboleda motioned to close the Open Session @ 7:49 pm. Maureen Moran seconded. It was voted 3-0.

Roll Call Vote: 3-0

Kendall O'Halloran	yea
Maureen Moran	yea
Laura Arboleda	yea

3	yeas	0	nays
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Documents Used During the Meeting:

1. Superintendent's Report dated July 21, 2022
2. Food Services Overview
3. Wellness Policy
4. Distribution of Elementary Class Sizes as of 7.14.2022
5. Fall 2022 Enrollment Numbers
6. Schedule of Building Rental Custodial Rates Memorandum
7. FY23 Building Rental Rates Memo