

CANTON PUBLIC SCHOOLS

Dr. Jennifer Fischer-Mueller
Superintendent of Schools



Patricia Kinsella
Assistant Superintendent

Debra L. Bromfield
Director of Student Services

960 Washington Street, Canton, MA 02021
Telephone: 781-821-5060
Fax: 781-575-6500
www.cantonma.org

Barry S. Nectow
School Business Administrator

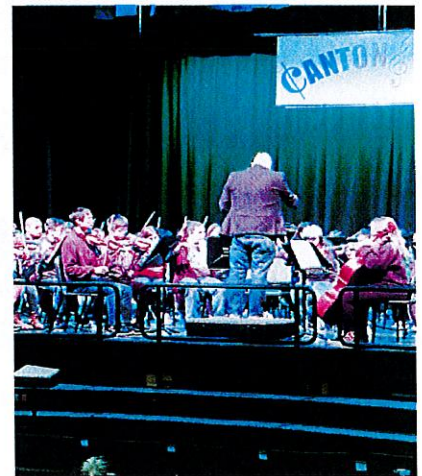
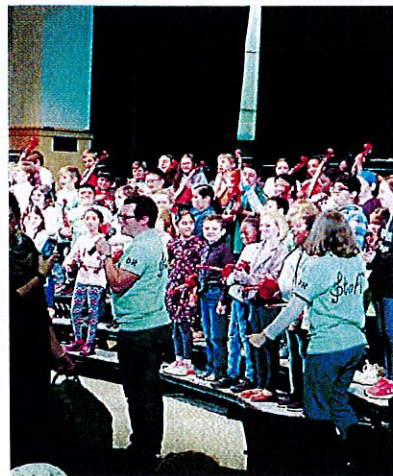
To develop students who are competent and creative thinkers, curious and confident learners, and compassionate citizens.

Superintendent's Report School Committee Meeting of Thursday, November 7, 2019

Jennifer Fischer-Mueller, Ed.D.
Superintendent of Schools

Superintendent Activities Highlights

CantonStock/MusicCounts!: CantonStock was an amazing day! Students in grades 2-12 performing groups were a part of the day, including chorus, band, orchestra, mallets, jazz band, and a cappella. There were over 1000 people in attendance. Students and community members enjoyed the silent auction, the arcade games, the food, and the music! Several teachers, administrators, and corporate companies came in support of the program. This year's Cantonstock t-shirt and program featured a "DR" in tribute to Don Rodman who recently passed away and has been a long-time contributor to the performing arts department.



School to Careers Board Meeting: I attended the School to Careers Board meeting on November 4. The School to Career Partnership offers our students to experience not only a specific career for a day but also to learn transferable skills that will follow the student well beyond their years at Canton High School. From topics such as dressing appropriately, being prompt and courteous, taking initiative, and collaborating with colleagues, the business community's support of these workplace skills is

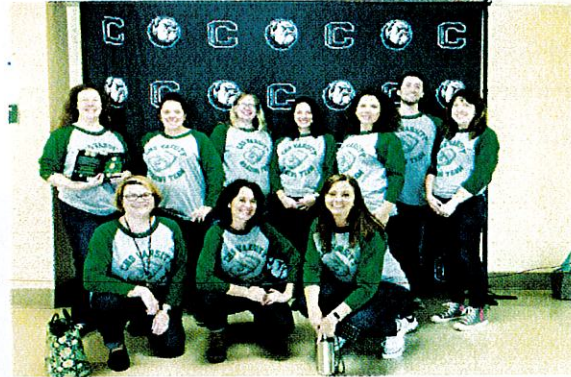
invaluable. The number of opportunities spans several career clusters so that a vast array of students can take advantage of these incredible learning opportunities in the real world.

Updates

All-Day Professional Development: CPS held a full-day PD day on Tuesday, November 5. Elementary Educators spent the day in their concentrations learning about writing workshop, the importance of play in Early Childhood classrooms, learning games for math workshops, lesson planning for diverse groups of students through Universal Design for Learning, mental health, and transforming learning environments. Educators at GMS, CHS and our PreK-12 departments were in a department focused PD for the day. Topics included Project Based Learning and content-specific professional development.

Indicators of Excellence

“C” How We Read: Thanks to the efforts of Ms. Rebecca Ashley and other CHS staff, CHS celebrated the second official “C” How We Read day in C building of Canton High School. This event takes place one Friday per month and is geared toward celebrating the joy of reading and building a culture of reading, that also raises students' voices and sense of agency. It is wonderful to see students reading books that relate to them, students reading books they want to and students getting their pictures taken with a book in hand.



Community Outreach: I would like to extend a very big thank you to our Director of Food Service for her kind gesture and collaboration in working with the Canton Public Library to provide lunch to many of our students on early release days. CPS does not provide lunch on early release days, therefore Ms. Martha Lawless worked with the Canton Public Library to provide lunch for the many students that go there on early release afternoons.

Important Dates and Events

Nov. 11	No School, Veterans Day
Nov. 13	Elementary Title 1 Information Night, 5:30-6:30 pm, Dean S. Luce
Nov. 14-17	CHS Fall Play, Thursday – Saturday 7:00-9:30 pm, Sunday 2:00-5:30 pm, CHS Auditorium
Nov. 18	CAASA Event, Kevin Stevens: The Road to Recovery, 6:30 pm, CHS Auditorium (flyer attached)
Nov. 19	CHS National Honor Society Induction, 7:00 pm, CHS Auditorium
Nov. 20	Early Release, Parent Conferences, PreK-8, Afternoon & Evening
Nov. 21	Parent Conferences, PreK-5, Evening
Nov. 21	School Committee Meeting, 7:00 pm, DLL
Nov. 25	Parent Conferences, CHS, Evening

Prevention. Intervention. Treatment. Recovery.

Kevin Stevens: The Road to Recovery

**Monday
November 18, 2019
6:30 PM**

**CHS Auditorium
900 Washington Street**



Once one of the NHL's best power forwards with the Pittsburgh Penguins and Boston Bruins, Kevin Stevens lost his career to a combination of injury and drug addiction. Now, he's fighting to stay clean and put the pieces of his life back together.

Kevin Stevens speaks across the state on the issues surrounding drug addiction. He shares his own journey as an example of the dangers of what may happen after a sports injury and why youth hockey players need to find an alternative to taking pain medications.

All are welcome

Community Service hours will be provided to student attendees

Community Outreach

About CAASA

CAASA was established in 2013 to address youth substance abuse. Our collaboration allows for a 360 degree perspective on the issues affecting Canton and how best to address them. Meetings are held the third Monday monthly at Canton Police Department.



**CANTON
Council on Aging**



**CANTON
PARKS & RECREATION**



**BOARD OF
HEALTH**



**CANTON
PUBLIC SCHOOLS**



CANTONALLIANCE.ORG

CANTON PUBLIC SCHOOLS
Overnight and Travel Out of State Field Trips
Superintendent/School Committee Request Form

CHS ☒

GMS ☐

HANSEN ☐

JFK ☐

LUCE ☐

GRADE: 10-12

TEACHER(S) IN CHARGE: Rebecca Stang

1. Submit to Nursing and Administration at least ONE MONTH prior to trip departure date.

2. Complete all of the following information.

Program Information:

Destination of Field Trip, Activity: Pacaya-Samiria Reserve, Loreto region, Peru
Venue City State

Dates of Travel: Feb 7-18, 2021

Location of nearest medical facility for emergency care: Nauta, Peru (1 hr travel time); on board nurse (immediate)

Relevancy to Teaching Unit:

What is your current lesson plan? See attached

Educational Value of Trip: See attached

What do you have for follow-up plans? See attached

Program Specifics:

Time of Departure: TBD Time Scheduled to Return: TBD

Number of Students Attending: 12-17 Cost per Student: \$ 4407-4892

Number of CPS Chaperones: 2 Number of Additional Chaperones: 0

Total Number Substitute Staff needed: 2

Transportation: Bus to/from airport, commercial flights, boats

☒ Initial Principal Approval: [Signature] Date: 11/1/19

Superintendent and School Committee approval are required.

Allow a minimum of one month for planning

☐ Approved by Superintendent _____ Date: _____

☐ Approved by School Committee _____ Date: _____

Canton Public Schools do not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

Prospective for CHS Scientific Expedition Volunteer Trip Abroad: Amazon Rainforest, Loreto region, Peru

Destination: Yarapa River Basin, Pacaya-Samiria National Reserve, approximately 114 miles southwest of Iquitos, Peru.

Objective: Students will assist with a scientific study of the stability of the Amazon Rainforest and impacts of climate change on an Amazonian ecosystem, and to develop predictions about the impact of the Mega Hydrovia infrastructure initiative on Amazonian wildlife. They will be trained by and work alongside professional scientists in their research. Not a tour or vacation, this is a highly unique opportunity for students to not just experience science outside of the classroom, but to actually contribute to scientific understanding side-by-side with experts. The research they conduct will not be a model, simulation, or sample of research techniques. The data they collect will be a part of real published scientific research that will be used by the Samiria-Yavari protected area and the Cocama Indigenous Nation to improve their conservation strategies.

Organizer: Earthwatch International (<http://www.earthwatch.org>)

Principal Investigator (i.e. Lead Scientist): Dr. Richard Bodmer, Durrell Institute of Conservation and Ecology. B.Sc. & M.Sc. University of Illinois Champagne-Urbana, Ph.D. University of Cambridge (U.K.)

Field tasks include: Spot and count pink river dolphins and grey dolphins. Hike through the rainforest, tracking and recording counts and behavior of primates and game birds. Observe and count macaws. Catch fish with rods and nets, measure, weigh, and identify all catches before return. After dark, tally bats fishing from the river. At night, use headlights to locate caiman from a boat - capture, measure, and release caimans. Survey river otters and tapirs. Students will be trained in all tasks and each day will choose which research projects they'd like to work on.

Student group size: 12-17

Timeframe: February 7-18, 2021, impacting 5 school days. In looking at these dates, no major religious holidays were found. The days missed are more than a month in advance of the nearest standardized exams, and do not coincide with the start or end of a term.

Student benefits:

- Authentic, experiential learning
- Training and exposure in scientific field research
- Explore career paths in sciences
- Encourage global stewardship through immersion in pristine natural wilderness (Amazon rainforest)
- Encourage global citizenship through international experiences
- Encourage cultural competency and respect through contact with indigenous cultures

- Personal growth and developed confidence through guided independence
- Improve university applications
- Begin building potential future professional networks through work with scientists
- Engage excitement and curiosity about the sciences

Student requirements: *Well-suited students are:* Interested in experiencing scientific fieldwork, interested in contributing to scientific and conservation bodies of knowledge, adventurous, thirst for learning, open-minded, respectful, enthusiastic about living and working with people from diverse cultural backgrounds, enjoy hard work, enjoy challenges, enjoy the outdoors.

Just as with other CHS international trips: Trip requirements are in place to ensure that school staff have evidence-based confidence that students will be able to be safe in this setting, and that students will be able to handle the loss of a full week of school time without any risk to their academic progress and success. This trip is open to every CHS student who has had good grades in all academic subjects since freshman year (8th grade for those who are currently freshmen), a good record of school attendance, no discipline problems, and no behavior contracts, with evidence of habitual follow-through, meeting commitments, productive collaboration, and caring for others. Student enrollment in CP vs. Honors vs. AP classes has no impact upon application to or acceptance onto the team. Spanish language proficiency is not required, though students who speak no Spanish will be encouraged to learn some. Students must be highly independent, and highly consistent in immediately following all orders and instructions from authority figures. Students must be able to self-manage (hygiene, time, money, luggage, etc.)

Furthermore: Minimum age 15 as of departure date. Be able to perform volunteer work that entails some physical and mental demands (hiking a few miles per day in heat and sunlight and high humidity over varying terrain wearing a backpack, climbing in and out of boats, sitting or kneeling for sometimes extended periods collecting ground samples, good vision close and at distance with or without corrective lenses, remaining focused during intensive data collection tasks that can last for up to 4 hours). Both in order to perform the work and in order to remain safe, students must be able to understand and immediately follow complex written and verbal instructions from their chaperone and the scientists. Students must have demonstrated emotional readiness for the stress of being far from home and the kinds of situations encountered in a natural setting. Students and parents/guardians should understand that volunteer work will be physically demanding at times (hiking through dense brush and/or slippery mud, heat, humidity, mosquitoes). Students and parents/guardians should understand that students will be some distance from medical facilities (travel time to the hospital is 1 hour), living in simple accommodations, eating local food with little opportunity for specialized or modified diets. Some prescription medications may not be legal to transport into Peru, students should check with the Peruvian consulate to be sure.

Chaperones: Rebecca Stang and Joel Chamberlain

Estimated per student cost:

Total upfront: \$4407-4892. (*Note: currently given as a range because airlines haven't published flight schedules and costs this far in advance yet, exchange rates may fluctuate

between today's date and the date that the group contract is finalized, and final per student cost will depend on group size) Breaks down to \$3475 Earthwatch contribution (covers hazard and medical insurance, plus all lodging, food, transport, supplies etc. from departing Iquitos through returning to Iquitos) + \$700-1000 student airfare + \$84-166 chaperone airfare contribution + \$150-250 trip insurance

Because students will be volunteering their time and labor towards non-profit scientific research of natural and human benefit, Earthwatch being a public charity and not a private foundation or for-profit, the majority of the cost (all but the trip insurance) can be tax-deductible on an itemized return under the current tax code. (Others, such as the hotel and food, could be tax deductible on the student's itemized return if the student is the one paying for it.) If parents/guardians have matching gift programs at their workplace, the expedition cost can also be eligible for employer matching programs, as much as halving the family's financial obligation. Families should always consult with a tax advisor about tax benefits of volunteer travel.

Total after Earthwatch cost tax deduction for different tax brackets:

10%: \$3891-4427

12%: \$3896-4335

22%: \$3470-3870

24%: \$3385-3777

32%: \$3045-3406

35%: \$2917-3267

37%: \$2832-3174

Additionally: \$100-300 spending money: students must bring at least some money for meals in airports and Iquitos while in transit, for hotel tips, and will likely want some money for laundry service, and should also bring some extra "in case of emergency" cash. (Spending money in US dollars can be converted to Peru nuevos soles at a Peruvian airport, and sometimes at Boston Logan.) Cash beyond the minimum is optional, for souvenirs. Students may also need to purchase some personal supplies such as rubber boots, insect repellent, insect netting, backpack (cost depending upon what they already have and whether they opt for budget vs. high-end brand name shopping). Vaccines and any malarial prophylaxis are covered by most health insurance as preventative care, but families should check with their insurance provider to learn if this is the case and if there is any copay. Students without a passport or with one near expiration must obtain a new one, for which the US State Department charges a fee. Cellular service providers may charge for phone and/or data use while abroad, cost depends upon the family's phone plan.

Financial Assistance: Financial assistance is available to interested students with demonstrated financial need.

Travel itinerary: The group will fly from Boston on Sunday February 7th, and take connecting flights, most likely through a US city and Lima, Peru to Iquitos, Peru. The group will land in Iquitos February 8th, visit two museums on the history of the Amazon

and on indigenous Amazonian cultures, and stay overnight at the hotel Casa Morey. The morning of Tuesday February 9th, we depart Iquitos by chartered bus (arranged by Earthwatch) to the town of Nauta. The bus ride takes approximately two hours and travels on paved road. In Nauta, we board one of the project's three research boats and depart Nauta on the Marañon River up to the Yarapa river. Fieldwork begins on February 10. On one day, we will take a break from fieldwork and instead visit the local Cocama village. On February 17, we arrive back at Nauta, and take the chartered bus back to Iquitos for our flight departure that same day. Flights from Iquitos connect through (Lima, probably) then (US city) to reach Boston Logan, arriving back in Boston February 18.

Accommodations: Accommodations are simple but clean. Students will stay in the hotel Casa Morey in Iquitos for one night. Most students will be in triple or double rooms. All other nights will be spent in cabins on the fieldwork riverboat, where students will be housed in either single or double rooms. Cabins are air conditioned, clean towels and bedding are supplied. Each cabin has an attached bathroom with a shower and Western-style toilet. Cabins and toilets are cleaned daily, and hot/warm water is available for showers.

Food: Students must bring spending money for their meals in airports while en route from Boston to Iquitos and on the return trip, as well as for lunch and dinner in Iquitos on February 8th. Breakfast the morning of February 9th is provided by the hotel Casa Morey and is already included in trip costs. Depending upon how closely we are able to keep to our schedule, students may also need to buy lunch in Nauta before boarding the boat. All meals whilst aboard the boat are included in the trip cost. The boat's kitchen staff will prepare and provide all meals. Tea time is sometimes served after lunch and before dinner. Some fieldwork will entail bringing packed lunches, also prepared by kitchen staff.

All cooking is done with treated drinking water. All cutlery, flatware, and cooking materials are sanitized in a chloride solution. All non-cooked foods, such as salads, are prepared using latex gloves to prevent skin-to-food contact. Treated drinking water is always available for students, both during meals and for refills of water bottles. Students should never drink river water, as it is likely to carry infectious organisms. Students are recommended to bring a few simple snacks of their own that they enjoy, such as protein bars or granola bars, but they must be packaged and not made of anything fresh, as no transport of produce or meat across international borders is allowed.

Special diets: Vegetarian diets can be accommodated; students must notify Earthwatch in advance of the expedition. Vegan diets cannot be accommodated. Other special dietary requirements (e.g. diabetes, lactose intolerance, nut or other food allergies) may or may not be possible to accommodate, students should notify chaperones and Earthwatch of any such requirements ASAP.

Transportation: Students will be flying on registered airlines between Boston and Iquitos, with two stopovers. The Hotel Casa Morey in Iquitos provides a shuttlebus from the airport at no additional cost. Students will take an Earthwatch-chartered bus

between Iquitos and Nauta. At Nauta, students will board one of two research boats, either the Rio Amazonas or the Clavero. (The entire team will be on a single boat, it is just not known at this point which boat will be utilized.) The boats are restored steam boats from the rubber boom era, and range from 23 to 44 meters in length, with facilities including air-conditioned bedrooms, kitchens, dining areas, and work areas for processing samples and data. A speed boat driven by Earthwatch staff is used to ferry students from boat to shore during fieldwork.

Safety Considerations: Earthwatch conducts regular and extremely thorough safety audits of all expeditions, including measures such as background checks and first aid training. This safety investigation checks everything from the structural integrity of the buildings to detailed plans of action in the event of different kinds of medical issues. Thanks to their extraordinary diligence, thousands of volunteers and hundreds of high school students from the US and abroad have been safely traveling to this site for many years. Families will receive a briefing outlining the most common concerns and the precautions that mitigate them, and prior to departure, the chaperones will be holding a safety meeting to ensure that all students understand the rules of the trip and that they are prepared to safely travel. While on-site, students will never be unaccompanied by chaperones or Earthwatch staff, and when students are in the field on foot, they would also be accompanied by research staff and sometimes by indigenous Cocama research assistants, who will guide them on how to safely navigate the terrain and monitor to ensure that no wildlife is at an unsafe distance from any student. A certified nurse will also be traveling with us on the research boat. In the event of any problems, the chaperones and all field staff are first aid and CPR certified, the cost of the expedition includes international medical and evacuation insurance, and Earthwatch maintains a 24-hour emergency hotline that can dispatch an international response if needed. There is mobile reception and wifi available onboard the boat, but signal strength can vary. Once aboard the boat, students will have no access to town and no access to purchased contraband or age-inappropriate venues. Expectations for appropriate conduct while in Iquitos will be made clear. Peru is considered politically stable and does not have a history of anti-US violence, travelers there are not considered to be at any heightened risk of violent conflict.

Injurious human-wildlife conflicts can occur but, as in American national parks, are uncommon. There are jaguar and puma in the forest, but attacks on humans are quite unheard of. There are poisonous snakes that live in the region, but they are not commonly encountered. This expedition has been running multiple teams each year for more than 20 years, and no one has ever been bitten. Even were someone to be bitten, mortality rates amongst these species are very low and largely restricted to those who do not receive treatment for days. All the same, and in recognition of the likelihood of parental concern about this topic, risk management includes that students will only be walking on pre-cut established transects when in the forest, students will only walk behind experienced trail guides who will evaluate the terrain for snakes, students will be wearing thick rubber snakeguard boots just in case, and antivenom is stored on the boat itself. There are also biting/stinging insects that live in this ecosystem, but serious injuries are also rare. Mainly, mosquito bites are common, and bites from some ants or flies are relatively common. In the past 20 years, some volunteers have been bitten or stung by other insects, but with no serious injuries; mild irritation or redness is to be expected.

Caiman and some biting fish live in the rivers, but here as well, the odds of an incident are low; swimming is not permitted. During some research activities, students will have the option of catching and handling caiman and fish, but will be taught how to do so safely, and only handle animals after staff have properly secured them, for instance by tying down limbs and binding mouths. Still, if students or parents would prefer not to handle secured wildlife directly, this activity is optional.

Another consideration is the presence of the river. Many measures are employed to ensure that the boats are completely safe for volunteers. The boats are inspected by the Coast Guard, and are installed with guard rails, life vests, and life rings; maintain regular radio contact with the Coast Guard and with the research office back in town; and all boat operators are trained and certified and have official maritime documents. Fire meeting points are identified and drilled with all passengers and crew during orientation. Although students are not allowed to swim, for safety's sake, students must know how to swim. The main research boat, which students will live and sleep aboard, will be docked on the river and students will feel minimal movement, so seasickness has not historically been an issue for volunteers. The rivers are usually calm; they can become choppy if there is a major storm, but as the boat is anchored and wave height on the river is invariably minimal, it is not generally considered a safety concern. Students must always be careful when climbing in or out of boats for transport, as boat surfaces can be slippery. Students are required to wear lifevests at all times when being transported on the boats. Students must also be careful whenever walking transects in the rainforest, as the ground is often uneven and slippery.

Medical facilities: There is a nurse with wilderness first response certification traveling with us aboard the boat who can respond immediately to issues of any magnitude. The principal investigator is also treated in first aid. All crew members are certified in water safety. In the event of serious illness or injury, travel time from the boat to the nearest hospital in Nauta is 1 hour. During the time that we are in Iquitos, there is a hospital in town reachable in minutes.

Other medical safety notes: Mosquito-borne and food-borne illnesses are endemic to the region. Some are vaccine-preventable, and students will be advised to obtain travel vaccinations (typhoid, yellow fever, and possibly rabies), as well as be up to date on routine vaccinations (MMR, polio, TDap, varicella, flu, hepatitis A and B). Other illnesses are not vaccine-preventable. These include malaria; students are advised to take non-chloroquine malarial prophylaxis. Some diseases present in the area do not have either prophylaxis or vaccines currently available. These include Zika virus, chikungunya, and tuberculosis. Students are advised to take all possible measures to avoid insect bites, including wearing clothing that covers the skin, wearing effective repellent, and using mosquito netting. Students should also apply permethrin to clothing prior to the trip, which is effective at preventing mosquitoes and ticks. No volunteer in the 20+ years of the expedition has contracted any of these diseases, but families will be clearly counseled as to appropriate insect bite avoidance nevertheless. Students will be

instructed to see a physician specializing in travel to evaluate students' vaccination and prescription needs, and administer any needed vaccinations. Students will also be instructed to use sunscreen daily, as well as consistently drink fresh water throughout the day to avoid heat sickness. The lush and verdant plant life in the area has been known to result in seasonal allergy symptoms for students that have allergies. Students are recommended to bring a short-term prescription of an antibiotic in case of traveller's diarrhea.

Registration: Brief informational meetings will be held for students after school, followed by a full and detailed informational meeting for parents/guardians and students in the evening. Students will have an initial registration form, and must submit a \$300 nonrefundable deposit (which counts towards the total cost of the expedition, not in addition to). Some further forms will be submitted to Earthwatch after initial registration. Final payments are due in November 2020; Earthwatch will assist families with setting up automatic monthly payments towards their balance.

CANTON PUBLIC SCHOOLS
Overnight and Travel Out of State Field Trips
Superintendent/School Committee Request Form

CHS ☒

GMS ☐

HANSEN ☐

JFK ☐

LUCE ☐

GRADE: 9-12

TEACHER(S) IN CHARGE: Eckersley Thomas

1. Submit to Nursing and Administration at least ONE MONTH prior to trip departure date.

2. Complete all of the following information.

Program Information:

Destination of Field Trip, Activity: Times Square Broadway, New York, NY
Venue Lincoln Center City State

Dates of Travel: April 4-5, 2000

Location of nearest medical facility for emergency care: Mount Sinai West

Relevancy to Teaching Unit:

What is your current lesson plan? Experience with live theater and musicians.

Educational Value of Trip: See professional musicians and actors, experience going to NYC

What do you have for follow-up plans? Debrief experience

Program Specifics:

Time of Departure: 630 am

Time Scheduled to Return: 230 am (4/5)

Number of Students Attending: 52

Cost per Student: \$ 445

Number of CPS Chaperones: 4

Number of Additional Chaperones: 0

Total Number Substitute Staff needed: 0

Transportation: Motor coach

☐ Initial Principal Approval: D. F. R.

Date: 10/30/18

Superintendent and School Committee approval are required.

Allow a minimum of one month for planning

☐ Approved by Superintendent _____ Date: _____

☐ Approved by School Committee _____ Date: _____

Canton Public Schools do not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

Federico Thomas

4-12

April 4-2, 2000
New York
NY

Mount Sinai West

Experiences with live
theater and musicians.

See professional musicians
and actors, experience going to NYC

Debut experience

442
330am (1/2)

4

630am

4

4

4

1/2/00

1/2/00

TRAVEL AGREEMENT
CANTON HIGH SCHOOL BAND, CANTON, MA
TRIP TO NEW YORK CITY – April 4 -5, 2020
TRIP #20-01084

October 21, 2019

COST:

Total # of Travelers	Range of PASSENGERS, UPGRADES, and COMPS									
	TO		TO		TO		TO		TO*	
	37	41	42	46	47	51	52	56	57	61
Price per person	\$441		\$422		\$408		\$395		\$445	
# Comps	4		4		4		4		4	

- Above prices include the specified number of comps as detailed in the chart. (Your *current* price range is highlighted.)
- At your current range, there is a maximum of **56** motorcoach seats available for your group.

****Before going over the 56 passengers (1 full motorcoach), please confirm with the ETI office that an extra motorcoach is available to accommodate the additional passengers.**

THE TOUR INCLUDES:

TRANSPORTATION:

- Round trip motorcoach transportation

MEALS:

- One dinner

ATTRACTIONS/SITES/ACTIVITIES:

- Times Square
- Matinee Broadway Show (\$140 allotted per person)
- Jazz at Lincoln Center (\$58 allotted per person)

ADDITIONAL INCLUSIONS:

- All trip planning and arrangements
- \$4,000,000 Liability Insurance
- All gratuities and fuel surcharges
- Tour manager provided at your destination throughout the tour
- **800-654-4560 Emergency Phone service, answered 24-hours**

Trip inclusions are based on prices as of 10/7/19 and subject to availability and rates at the time of finalizing the Travel Agreement. Educational Tours, Inc. is a member of the Student Youth Travel Association and American Bus Association.

CONTACT: BRIAN THOMAS ADDRESS: 900 WASHINGTON ST., CANTON, MA 02021

SCHOOL PHONE:(781) 821-5050 ext. 2226 CELL PHONE: (617) 872-0009 E-MAIL ADDRESS: thomasb@cantonma.org

Finance/Booster:

Address/Email:

Phone:

PAYMENT SCHEDULE

	DUE DATE	AMOUNT
DEPOSIT	11/11/19	\$200 (NON-REFUNDABLE motorcoach deposit)
1 st PAYMENT	11/25/19	\$9,100 (\$175 x 52 paying participants)
2 nd PAYMENT	01/14/20	\$9,100
PARTICIPANT LIST	02/04/20 (60 DAYS)	PARTICIPANT LIST IS DUE
FINAL PAYMENT	02/14/20 (50 DAYS)	\$ Balance-based on actual numbers – TBD from list numbers

BALANCE DUE – to be adjusted on numbers submitted on participant list no later than **60** days prior to departure. Late Participant Lists may incur additional fees if your selected hotel has attrition/cancellation fees.

PAYMENT/FINAL PAYMENT – There will be a 3% convenience fee added to your invoice for payments made with credit card. Final Payment must be made **50** days prior to departure. **A \$10 per participant late payment fee will be applied to all invoices not paid in full 30 days prior to departure.** All balances must be paid in full prior to departure.

INDIVIDUAL PARTICIPANT REGISTRATION FOR TRIP – Each trip participant is required to register for the trip at www.tours-eti.com.



TRAVEL AGREEMENT
CANTON HIGH SCHOOL BAND, CANTON, MA
TRIP TO NEW YORK CITY – April 4 -5, 2020
TRIP #20-01084

October 21, 2019

CANCELLATION / REFUND POLICY / PENALTIES – Once tickets are purchased, they are non-refundable. Any transportation cancellations made within 30 days of departure are also non-refundable. **CANCELLATIONS 15 DAYS OR FEWER FORFEITS ALL MONIES PAID TO ETI.**

_____ By initialing, I understand that installment payments may be used to make required non-refundable deposits as early as payments are received by ETI to secure my reservations if required.

TRAVEL PROTECTION – Travel Protection, which includes Accident and Sickness, Trip Interruption, and Travel Delay protection for all participants after departure, is purchased on your behalf. Please see the Post-Departure Student Protection Plan document provided to each traveler for more information on this product.

Optional Additional Travel Protection, which adds Trip Cancellation and Cancel For Any Reason to the above product, is available for purchase and follows Educational Tours, Inc.'s cancellation policy. Please see the Student Deluxe brochure provided to each traveler for information to obtain this product. **PLEASE NOTE: Although Travel Insured International offers two levels of protection with both rates being listed on the Student Deluxe brochure, ETI has elected to only offer the higher level.**

The Post-Departure Student Protection Plan brochure contains highlights of the post departure plan purchased on your behalf. The Student Deluxe brochure contains highlights of the Optional plan. The plans contain insurance benefits underwritten by the United States Fire Insurance Company. The plans also contain non-insurance Travel Assistance Services that are provided by an independent organization. Coverages may vary and not all coverage is available in all jurisdictions.

1. I acknowledge and accept responsibility to distribute the Travel Protection forms, documents, and/or emails provided by ETI to all participants regarding purchasing the Travel Protection on an individual basis.
2. I will inform my administration and all parents/guardians that Travel Insured does not recognize cancellation guidelines that differ from ETI's policy.
3. I understand ETI's trip cost will be reflected on Travel Protection documents. If different rates are charged to trip participants, I will provide them to ETI with the signed copy of the Travel Agreement.

(Initials re: Travel Protection) _____

THIS AGREEMENT IS VALID IF SIGNED BEFORE October 25, 2019.

Dismissal - We reserve the right to refuse to retain any participant on the tour. No refund will be issued to any member who is dismissed. Expenses incurred by the individual after dismissal are the responsibility of that individual only and not the sponsoring organization or Educational Tours, Inc. (The undersigned agrees that students are aware that normal "School Rules" are in effect while on tour.)

Responsibility & Liability - Educational Tours, Inc. and participating tour operators operate the land tours as agents of hotels and sightseeing contractors and are not liable for any act, delay, omission, injury, loss or damage or non-performance occurring in connection with these land arrangements. IATA carriers and other transportation companies whose services are featured in these tours are not to be held responsible for any omission or event during the time passengers are not on board their conveyance. The passage contract in use by these companies shall constitute the sole contract between the companies and the purchaser of these tours.

I the undersigned understand and fully accept the terms and conditions above. **Educational Tours, Inc.** realizes this agreement may be subject to Administrative or Board approval. Any non-refundable deposit authorized for payment by the Group Leader and paid prior to the Board approval is the financial responsibility of the group.

AUTHORIZED

SIGNATURE:

TITLE:

DATE:

TRAVEL CONSULTANT,

EDUCATIONAL TOURS, INC.: *Jennifer Bareis*

DATE: 10/21/19

10/18/19



CANTON HIGH SCHOOL BAND, CANTON, MA
TRIP TO NEW YORK CITY – April 4 -5, 2020
TRIP #20-01084

Saturday, April 4, 2020

6:30 AM: One motorcoach arrives at Canton High School for loading.

NOTE: In keeping with Educational Tours, Inc.'s commitment to safety and security, we prepare each itinerary in accordance with the DOT rules and regulations, giving drivers a minimum of 9 hours off each night and a maximum of 15 hours on duty during any 24-hour period. *We reserve the right to revise the itinerary due to unforeseen circumstances such as traffic, road closures, site closures, weather, etc. Your Tour Manager will consult with the Group Leader and drivers on any changes.*

7:00 AM: Depart from Canton High School on first class, air-conditioned, DVD equipped MOTORCOACH. *(4 hours have been allotted for the drive; plus half hour for rest stop on your own enroute)*

In the event of a delay, please call your tour manager to give your approximate arrival time.

11:30 AM: Arrive in New York City; meet your TOUR MANAGER in **Times Square** – The heart of the Theater District; where New Yorkers celebrate New Year's Eve. View the skyscrapers and glittering marquees.

Lunch on your own

1:30 PM: Meet at the **Theatre**

2:00 PM: Enjoy a MATINEE PERFORMANCE of TBD *(subject to 2020 schedule)*

4:45 PM: After the performance, walk to dinner. If extra time permits, enjoy time in **Times Square**

5:15 PM: Arrive for DINNER at PLANET HOLLYWOOD

6:45 PM: Walk to the Rose Theater

7:30 PM: Arrive at **Rose Theater, Frederick P. Rose Hall**

8:00 PM: Enjoy a PERFORMANCE of **Masters of Form: From Mingus to Monk** (subject to availability)

10:00 PM: After the performance, depart for home. *(4 hours have been allotted for the drive; plus half hour for rest stop on your own enroute)*

Sunday, April 5, 2020

Information regarding optional Travel Protection is available from your Group Leader.

10/18/19

In the event of a delay, please call our 24-hour (1-800-654-4560 then "0") service to let us know your approximate arrival time.

2:30 AM: Arrive at Canton High School

IN CASE OF EMERGENCY OR TO LEAVE A MESSAGE, PLEASE CALL 1-800-654-4560. PLEASE LEAVE ALL PERTINENT INFORMATION INCLUDING NAMES AND PHONE NUMBERS

10/18/19

**CANTON HIGH SCHOOL BAND, CANTON, MA
TRIP TO NEW YORK CITY – April 4 -5, 2020
TRIP #20-01084**

THE TOUR INCLUDES:

TRANSPORTATION:

- Round trip motorcoach transportation

MEALS:

- One dinner

ATTRACTIONS/SITES/ACTIVITIES:

- Times Square
- Matinee Broadway Show (allotted amount)
- Jazz at Lincoln Center Performance (allotted amount)

ADDITIONAL INCLUSIONS:

- All trip planning and arrangements
- \$4,000,000 Liability Insurance
- All gratuities and fuel surcharges
- Tour manager provided at your destination throughout the tour
- **800-654-4560 Emergency Phone service, answered 24-hours**

- *Trip inclusions are based on prices as of 10/7/19 and subject to availability and rates at the time of finalizing the Travel Agreement.*
- *Educational Tours, Inc. is a member of the Student Youth Travel Association and American Bus Association.*

TRAVEL PROTECTION:

Travel Protection, which includes Accident and Sickness, Trip Interruption, and Travel Delay protection for all participants **after departure**, is purchased on your behalf. Please see the Post-Departure Student Protection Plan document provided to each traveler for more information on this product.

Optional Additional Travel Protection, which adds Trip Cancellation and Cancel For Any Reason to the above product, is available for purchase and follows Educational Tours, Inc.'s cancellation policy. Please see the Student Deluxe brochure provided to each traveler for information to obtain this product. **PLEASE NOTE: Although Travel Insured International offers two levels of protection with both rates being listed on the Student Deluxe brochure, ETI has elected to only offer the higher level.**

The Post-Departure Student Protection Plan brochure contains highlights of the post departure plan purchased on your behalf. The Student Deluxe brochure contains highlights of the Optional plan. The plans contain insurance benefits underwritten by the United States Fire Insurance Company. The plans also contain non-insurance Travel Assistance Services that are provided by an independent organization. Coverages may vary and not all coverage is available in all jurisdictions.

Information regarding optional Travel Protection is available from your Group Leader.

10/18/19

Information regarding optional Travel Protection is available from your Group Leader.

CANTON PUBLIC SCHOOLS
Overnight and Travel Out-of-State Field Trips
Parent/Guardian Permission and Medical Form for Students
(ALL pages MUST be completed)

Please return this form to your trip coordinator at least ONE MONTH prior to trip departure date.

Program Information:

Program Coordinator: Catherine Eckersley

Title or name of Field Trip, Activity, or

Program: NYC trip

Dates: April 4-5

Location(s) of event:

Venue(s): Times Square, Broadway, Lincoln Center

City(s): New York

State(s): New York

Location of nearest medical facility for emergency care: Mount Sinai West

Student Information:

Student's Name: _____

Home Address: _____

Parent/Guardian Phone: _____ Cell#1: _____ Cell#2: _____

Emergency Contact: _____ Phone: _____ Cell: _____

Health Insurance Provider: _____

Health Insurance Policy Number: _____

Primary Subscriber of Medical/Health Policy: _____

Student's Primary Health Care Provider: _____

Health History:

Allergies (specify): _____

Epi-Pen (circle): Yes No

Asthma: Yes No Inhaler: Yes No

Chronic Health Conditions and Significant Medical

History: _____

Canton Public Schools do not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

10/8/13, rev 8/12/14

Medications:

- All medications must be in original pharmacy labeled container with student's name, dosage, route and frequency of administration (including asthma inhalers, EpiPens and all regularly or occasionally taken medications). Please place in labeled zip lock baggie.
- Medications will be stored with teacher or student, as indicated by parent/guardian below.
- Provide only the amount of medication needed for the duration of the trip.
- If indicated below, please ensure that your child is capable of self-administering their medication.

Please complete the following medication plan with the information of all medications needed during the trip

<u>Medication</u>	<u>Dosage/Route To administer</u>	<u>Time to take medication</u>	<u>Reason to take medication</u>	Self-administer by student (circle y/n)	Administer by delegated staff (circle y/n)	Parent/ Guardian Signature
				YES NO	YES NO	
				YES NO	YES NO	
				YES NO	YES NO	
				YES NO	YES NO	
Acetaminophen (Tylenol)	325-650 mg Orally	Every 4-6 hours As needed	Headache, pain, fever	YES NO	YES NO	
Ibuprofen (Advil, Motrin)	200-400 mg Orally	Every 6 hours As needed	Headache, pain, fever	YES NO	YES NO	

Additional Medical Information:(use back if needed)

Delegation of Prescription Medications

The responsibility of administering my child's medication has been delegated to the following individual(s): _____

Parent signature: _____ Date: _____

School Nurse Signature: _____ Date: _____

School Nurse Authorization for Self-Administration

I authorize the following student, _____, to self-administer the above listed medications.

School Nurse Signature _____ Date _____

Canton Public Schools do not discriminate on the basis of race,color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

Parent/Guardian Consent:

- I, the undersigned parent/guardian, give permission for my child to self-administer or for delegated staff to administer the above listed medications. I agree to release, indemnify and hold harmless the Town of Canton, the Canton School Committee and their employees and agents from and against any claim either I or my child may have as a result of any act or omission which may arise out of this authorization.
- I further consent to urgent medical treatment by a healthcare provider in the event of illness or injury of my child during their participation in the trip/activity/program.
- I accept full responsibility for all costs for any medical information to be shared to and from medical providers, the faculty of the Canton Public Schools and the school trip/activity/program chaperones, as needed to maintain my child's health and safety.

Parent/Guardian signature _____ Date _____

Canton Public Schools do not discriminate on the basis of race,color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

10/8/13, rev 8/12/14



2020 Scholarship Application

Name: _____

Address: _____

Telephone #: _____

Email Address: _____

Parent/Guardian1: _____

Parent/Guardian2: _____

I have been accepted and plan to attend: _____

This Scholarship is awarded to a High School Senior Canton resident who is involved with CAASA related activities throughout the school year and promotes them.

Please attach the following documents:

- An official copy of your High School Transcript
- A letter of recommendation
- On a typed page answering the following prompts: How has your involvement with CAASA influenced Drug Free Choices or what strategy is helpful to you in resisting drug use?

Applicant's Signature: _____ Date: _____



CANTON
Council on Aging



CANTON
PARKS & RECREATION



CANTON
BOARD OF
HEALTH



CANTON
Public Schools

CANTONALLIANCE.ORG

1. **Name of the Scholarship:** CAASA (Canton Alliance Against Substance Abuse) Scholarship
2. **Background of the organization:** The Mission of CAASA is to reduce the demand and the abuse of drugs and alcohol in the Canton community, with a special focus on middle and high school age students, while creating a culture of good decision making. The Canton Alliance Against Substance Abuse (CAASA) was established in 2013 to address youth substance abuse. CAASA consists of a diverse representation of invested community partners who are representatives from Public Health, the Schools, Fire Rescue, Police, Parks and Recreation, Council on Aging, Norfolk County DA's office, students, clinicians, and parents. Our collaboration allows for a 360 degree perspective on the issues affecting Canton and how best to address them.
3. **Amount of the Scholarship:** \$500.00
4. **Criteria- what you are looking for in a candidate, ie: Canton resident or Canton High Graduate, financial need, certain GPA ect. The more specific you are the better:** This Scholarship is awarded to a High School Senior and Canton Resident who is involved with CAASA related activities throughout the academic year and promotes them. The applicant must submit their high school transcript, a letter of recommendation, and to answer the following questions: How has your involvement with CAASA influenced Drug Free Choices or what strategy is helpful to you in resisting drug use.

CANTON PUBLIC SCHOOLS



Dr. Jennifer Fischer-Mueller
Superintendent of Schools

Debra L. Bromfield
Director of Student Services

960 Washington Street, Canton, MA 02021
Telephone: 781-821-5060
Fax: 781-575-6500
www.cantonma.org

Patricia Kinsella
Assistant Superintendent

Barry S. Nectow
School Business Administrator

To develop students who are competent and creative thinkers, curious and confident learners, and compassionate citizens.

TO: Jennifer Fischer-Mueller, Superintendent of Schools
FROM: Barry S. Nectow, School Business Administrator
SUBJECT: FY20 1st Quarter Financial Report - as of September 30, 2019
DATE: October 30, 2019
CC: Canton School Committee

Attached please find the FY20 1st Quarter Financial Report for the Canton Public Schools for the period ending September 30, 2019. The report includes the following schedules:

1. FY20 Budget Update – Summary, as of 09-30-2019 (Page 5)
2. FY20 Line Item Operating Budget, as of 09-30-2019 (Pages 6-11)
3. Operating Budget Forecast, 2020-2022 (Page 12)
4. FY20 Special Education Expense Analysis (Page 13)
5. Summary of FY20 School Revolving Accounts, as of 9-30-2019 (Page 14)
6. Summary of FY20 Federal and State Grants, as of 9-30-2019 (Page 15)

Operating Budget

The FY20 school operating budget, increased by FY19 encumbrances of \$2,862,285, totals \$46,976,647. The FY20 voted budget is \$44,114,362.

The FY20 operating budget is comprised of salaries totaling \$39,358,190 and expenses totaling \$7,618,457. Salary expense makes up 84% of the operating budget. The combined total of salaries, out-of-district tuitions, transportation and utilities, totaling \$45,057,922, makes up 96% of the operating budget.

School Department Total Spending

The total annual sum of funds projected to operate the school district for FY20 is \$48,691,296, an increase of \$3,006,296 (6.88%) over FY19. The major components of the total school department spending are:

Operating Budget (Adjusted with Prior Year Encum.)	\$46,976,647
Revolving Funds	\$ 2,676,934
Special Education Reserve Account	\$ 700,000
Grants (Projected)	\$ 1,200,000
Total	\$48,691,296

The total annual sum of funds to operate the school department will be expanded in future quarterly reports to include donations and capital.

Special Education Update

The FY20 Operating Budget Forecast (Page 12, Column D) includes projected full year operating expenditures for FY20, FY21 and FY22. This includes special education projected expenses as of June 30 of each year (Page 13). Tuition and transportation expenses are projected to increase from the end of FY19 by \$1,745,000 and then stabilize during FY21 and FY22. The increases will be covered with Circuit Breaker, Grants and Special Education Reserve funds. The current three-year projection shows a slight deficit in FY22. The special education expenses are volatile and will likely change during the three-year period. The following provides additional detail on major categories of special education revenue and expenses.

Tuition and Transportation – Out-of-District Tuition and Transportation are the largest and two most volatile special education expenses. The projections in this report are adjusted for current students placements and transportation needs. FY21 and FY22 are projected with a 5.00% increase for tuition and transportation. Throughout the year, the projections are updated as students placements change, students move in or out of Canton or students return to their Canton school.

Special Education Grant - During FY19, a change was made to managing special education expenses. Prior to FY19, the Special Education Grant (#94-142) was used for salaries, primarily for educational assistants and ABA tutors. During the FY18 audit, the Town independent auditor recommended using the grant for tuition instead of staffing. There is no effect on the operating budget but it makes grants management and reporting much easier. The change took effect in November, 2018. The total amount of projected grant fund expenditures for tuition during FY20 is \$832,000.

Circuit Breaker and Circuit Breaker Extraordinary Relief – Circuit Breaker is the State program put in place to help school districts offset special education expenses, most often out-of-district tuition and transportation. Circuit Breaker is a reimbursement program. Funds received in a fiscal year partially reimburse expenses from a prior year. A second part of the program is Circuit Breaker Extraordinary Relief, which helps offset current fiscal year expenses. A school district's Qualified Special Education expenses must rise 25% over the prior year claim to qualify for Circuit Breaker Extraordinary Relief. During FY19, Canton's Special Education Expenses met this threshold and we received \$439,170 in Circuit Breaker Extraordinary Relief. Canton's total Circuit Breaker payments for FY19 was \$2,256,671. Circuit Breaker reimbursement for FY20 is projected at \$2,000,000 and the analysis includes an additional \$300,000 of Circuit Breaker Extraordinary Relief. Unused Circuit Breaker funds roll forward and are available for special education expenses in the next fiscal year. There is currently a balance of \$1,837,042 of Circuit Breaker funds available for FY20 special education expenses.

Special Education Reserve Funds - During FY18, when special education expenses began to rise, the school department worked with the Town to solve the

*The Canton Public Schools does not discriminate on the basis of race, color, religion, national origin, sex, gender identity, sexual orientation, age, disability or homelessness.
Equal Opportunity Employer (EOE)*

multi-year problem. Solutions were shared between the Town and school department and included school department budget reductions and the use of the special education reserve fund.

Funds, in the amount of \$1,300,000, were appropriated at town meeting in May 2018. \$600,000 of the funds were used to balance the FY18 budget, leaving \$811,146 to offset the FY19 deficit. This amount was used at the end of the fiscal year to balance the operating budget. Additionally, \$700,000 was appropriated at the May 2019 Annual Town Meeting to offset to the FY20 operating budget. It is anticipated the entire amount will be expended in FY20. It is currently anticipated that the need for additional Special Education Reserve Funds will be unnecessary during FY21 and FY22.

FY21 & FY22

The Special Education Expense Comparison (Page 8) also projects special education spending for FY21 and FY22.

There is a projected operating budget deficit before offsets of \$3,697,330 in FY21. This will be covered by Circuit Breaker funds (\$2,388,934), the Special Education Grant (\$832,000) and Special Education Stabilization funds (\$700,000, see above). It is likely revolving funds will be used to partially offset the operating budget deficit but it is too early to determine the amount. This projection includes several other assumptions, all of which will change as we work our way through FY21.

The FY22 operating budget deficit before offsets is currently projected at \$4,077,436 although it is far too early to know the accuracy and certainty of the projection. This projected deficit would be covered with Circuit Breaker funds (\$3,082,778) and the Special Education Grant (\$832,000). The projections for FY21 and FY22 will be closely watched and adjusted during FY20.

Revolving Funds

The summary for use of revolving funds is on page 14. The revolving fund balances remain in good condition with healthy and/or required balances in most accounts such as Food Service, Athletics, Pre-School and Building Rental. The use of revolving fund offsets in FY19 was \$2,010,654 and it is anticipated a similar amount will be expended in FY20.

Grants

The School Department is also the beneficiary of approximately \$1,205,000 of state and federal grant funds. Actual Grant spending in FY19 was \$1,234,827. The summary of grant funds is on page 15. Grants are used to support a wide range of programming including out of district tuitions, professional development, salaries, health and nursing. The largest grant, the Special Education Grant, is \$832,000 and will be used for out of district tuitions.

Summary

Overall, school department expenditures for FY20 are as projected, although it is very early in the fiscal year. We will continue to closely monitor the special education line items and provide updates as needed.

	A	O	P	Q
1	FY20 Budget Update - Summary			
2	As of 09/30/2019			
3		FY19	FY20	
4		6/30/2019	9/30/2019	
		Actual	Actual	FY19/FY20 +/-
5	Amount Of Funds to Run The School District			
6	Operating Budget - Adjusted*	\$42,396,405	\$44,114,362	\$1,717,957
7	Revolving and Stabilization Funds Expenditures	\$2,010,654	\$3,376,934	\$1,366,280
8	Grants	\$1,277,631	\$1,200,000	-\$77,631
9		\$45,684,690	\$48,691,296	\$3,006,606
10				6.880%
11				
12	Revolving Fund Expenditures			
13	SCHOOL LUNCH			\$0
14	KINDERGARTEN			\$0
15	SUMMER SCHOOL			\$0
16	SUMMER SCHOOL-CANAC			\$0
17	SUMMER SCHOOL-MUSIC			\$0
18	ATHLETICS	\$190,000	\$190,000	\$0
19	ATHLETICS - GATE RECEIPTS			\$0
20	GALVIN FOOTBALL			\$0
21	GALVIN CHEER			\$0
22	CHS UNIFIED SPORTS			\$0
23	BUILDING RENTAL			\$0
24	BUILDING RENTAL-FIELD			\$0
25	STUDENT PARKING FEES	\$35,000	\$35,000	\$0
26	LOST BOOKS (CHS/GMS)			\$0
27	DRIVER EDUCATION			\$0
28	SCHOOL TUITION-PRE SCH	\$63,000	\$63,000	\$0
29	SCH TUITION - HS - EXTRA CURR.			\$0
30	SCH TUITION - GMS EXTRA CURR.			\$0
31	EXTRA-CURRICULAR - CHS BOOKS			\$0
32	ELEM. RECORDER			\$0
33	SCH TUITION-ENCORE EXTRA CURR.			\$0
34	EXTRA CURR. DRAMA - CHS			\$0
35	EXTRA CURR. DRAMA - GMS			\$0
36	TRANSPORTATION			\$0
37	NON-RESIDENT TUITIONS			\$0
38	SPECIAL EDUCATION STABILIZATION FUND	\$811,146	\$700,000	-\$111,146
39	SPEC. ED. Circuit Breaker	\$911,508	\$2,388,934	\$1,477,426
40				\$0
41	Total Revolving Funds Expenditures	\$2,010,654	\$3,376,934	\$1,366,280
42				
43	*Operating Budget - Does not include \$2,862,285 of encumbrances from FY19, which will be added to			
44	the FY20 operating budget. TM Voted operating budget is \$44,114,362			
45				
46	FY20 All Funds Summary			
47	As of 09/30/2019			
48	Amount of Funds to Run The School District			
49	(Modified Accrual Basis)	FY19	FY20	
50		6/30/2019	9/30/2019	Increase
		Actual	Actual	(2020-2019)
51	Revenue and Appropriations		(Modified Accrual Basis)	
52				
53	Operating Budget (Adjusted with Prior Year Encum.)	\$45,194,184	\$46,976,647	\$1,782,463
54	Revolving Funds	\$4,655,601	\$487,537	-\$4,168,064
55	Special Education Reserve Account	\$811,146	\$0	-\$811,146
56	Grants	\$1,086,134	\$133,091	-\$953,043
57	Donated Funds	\$163,674	\$12,734	-\$150,940
58	Cash Capital	\$750,000	\$561,248	-\$188,752
59	Debt Capital	\$2,273,000	\$931,117	-\$1,341,883
61		\$54,933,739	\$49,102,374	-\$5,831,365
62				
63	Expenses			
64				
65	Operating Budget (Adjusted with Prior Year Encum.)	\$45,194,184	\$45,870,246	\$676,062
66	Revolving Funds	\$3,591,962	\$487,537	-\$3,104,425
67	Special Education Reserve Account	\$811,146		-\$811,146
68	Grants (Projected)	\$1,234,827	\$12,734	-\$1,222,093
69	Donated Funds	\$244,130	\$17,198	-\$226,932
70	Cash Capital	\$881,302	\$561,248	-\$320,054
71	Debt Capital	\$1,663,509	\$931,117	-\$732,392
72		\$53,621,060	\$47,880,080	-\$5,740,980

FY20
1st Quarter Report

	A	F	G	H	I	J	K	L	M
1	ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
2	11109002	11109002 SCHOOL COMMITTEE EXPE	9,181	0	9,181	6,049.00	0.00	3,132	65.90
3	12109001	12109001 CENTRAL OFFICE SALARI	327,251	0	327,251	74,608.39	276,888.36	-24,246	107.40
4	12109002	12109002 CENTRAL OFFICE EXPENS	51,421	1,095	52,516	32,341.11	5,963.05	14,212	72.90
5	12209001	12209001 DIR OF CURR/INSTRUCTI	179,468	0	179,468	39,010.89	148,855.24	-8,398	104.70
6	12209002	12209002 DIR OF CURR/INSTRUCTI	7,400	1,507	8,907	644.60	5,992.15	2,270	74.50
7	14109001	14109001 BUSINESS & FINANCE SA	397,087	0	397,087	88,305.92	326,404.16	-17,623	104.40
8	14109002	14109002 BUSINESS & FINANCE EX	11,600	0	11,600	1,887.93	1,199.22	8,513	26.60
9	14309002	14309002 LEGAL SERVICES	46,759	0	46,759	4,651.20	0.00	42,108	9.90
10	14309062	14309062 LEGAL SERVICES-SPED	25,000	0	25,000	215.00	0.00	24,785	0.90
11	14509001	14509001 DISTRICT INFORMATION	30,000	0	30,000	0.00	0.00	30,000	0.00
12	14509002	14509002 DISTRICT INFORMATION	1,000	2,792	3,792	2,792.00	0.00	1,000	73.60
13	14509092	14509092 DISTRICT INFO TECH-RE	100,000	4,900	104,900	109,933.44	19,887.10	-24,921	123.80
14	21104001	21104001 INSTRUCTION SUPV GALV	248,651	0	248,651	19,326.18	231,913.86	-2,589	101.00
15	21105001	21105001 INSTRUCTION SUPV CHS	288,973	0	288,973	22,272.26	267,267.17	-566	100.20
16	21109061	21109061 SUPERVISION-SPED SALA	396,482	4,999	401,481	64,377.74	313,753.31	23,350	94.20
17	21109062	21109062 SUPERVISION-SPED EXPE	31,785	0	31,785	1,440.72	14,877.94	15,466	51.30
18	21109091	21109091 SUPERVISION-GENL SALA	491,610	26,029	517,639	106,336.18	502,037.49	-90,735	117.50
19	21309091	21309091 INSTR TECH LEADERSHIP	0	0	0	14,230.79	50,480.75	-64,712	100.00
20	22101001	22101001 PRINCIPAL-HANSEN SALA	206,298	6,105	212,403	56,083.08	219,300.69	-62,981	129.70
21	22101002	22101002 PRINCIPAL-HANSEN EXPE	3,065	0	3,065	3,098.36	1,950.00	-1,983	164.70
22	22102001	22102001 PRINCIPAL-LUCE SALARI	255,803	4,999	260,802	47,276.65	141,737.01	71,788	72.50
23	22102002	22102002 PRINCIPAL-LUCE EXPENS	3,396	0	3,396	0.00	1,558.12	1,838	45.90
24	22103001	22103001 PRINCIPAL-JFK SALARIE	250,301	19,912	270,213	42,879.65	137,669.34	89,664	66.80
25	22103002	22103002 PRINCIPAL-JFK EXPENSE	3,276	0	3,276	0.00	2,297.00	979	70.10
26	22104001	22104001 PRINCIPAL-GMS SALARIE	355,459	17,010	372,469	74,019.00	301,738.44	-3,288	100.90
27	22104002	22104002 PRINCIPAL-GMS EXPENSE	7,319	255	7,574	1,746.13	2,746.54	3,081	59.30
28	22105001	22105001 PRINCIPAL-CHS SALARIE	518,048	4,999	523,047	100,959.90	459,252.90	-37,166	107.10
29	22105002	22105002 PRINCIPAL-CHS EXPENSE	9,836	0	9,836	2,148.19	3,580.00	4,108	58.20
30	22106001	22106001 PRINCIPAL-RODMAN SALA	81,582	0	81,582	18,713.25	71,416.17	-8,547	110.50
31	22106002	22106002 PRINCIPAL- RODMAN EXP	0	0	0	0.00	1,950.00	-1,950	100.00
32	22109001	22109001 PRINCIPAL-SYSTEM SALA	2,000	0	2,000	5,387.50	0.00	-3,388	269.40
33	22203091	22203091 SCH CURRICULUM SALARY	0	0	0	690.00	0.00	-690	100.00
34	22204091	22204091 SCH CURRICULUM SALARY	0	13,300	13,300	20,241.31	0.00	-6,942	152.20
35	22205091	22205091 SCH CURRICULUM SALARY	0	7,621	7,621	15,026.37	0.00	-7,405	197.20
36	22501002	22501002 BUILDING TECH-HANSEN	5,000	0	5,000	2,588.89	5,587.50	-3,176	163.50
37	22501091	22501091 BUILDING TECHNOLOGY S	0	6,600	6,600	8,798.11	23,067.66	-25,266	482.80
38	22502002	22502002 BULDING TECH-LUCE	5,000	0	5,000	1,210.94	5,587.50	-1,798	136.00
39	22502091	22502091 BUILDING TECHNOLOGY S	147,088	0	147,088	17,085.29	28,285.00	101,718	30.80
40	22503002	22503002 BUILDING TECH-JFK	5,000	0	5,000	12,483.11	5,587.50	-13,071	361.40
41	22503091	22503091 BUILDING TECHNOLOGY S	0	8,865	8,865	17,277.10	28,285.01	-36,697	513.90
42	22504002	22504002 BUILDING TEC-GALVIN	5,000	0	5,000	2,589.25	5,679.88	-3,269	165.40
43	22504091	22504091 BUILDING TECHNOLOGY S	67,297	0	67,297	5,873.77	23,067.66	38,356	43.00
44	22505002	22505002 BUILDING TECH-CHS	7,000	0	7,000	11,537.74	1,936.71	-6,474	192.50

FY20
1st Quarter Report

	A	F	G	H	I	J	K	L	M
1	ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
45	22505091	22505091 BUILDING TECHNOLOGY S	84,907	0	84,907	15,064.29	57,518.16	12,325	85.50
46	22506062	22506062 BUILDING TECH-RODMAN	3,000	0	3,000	199.99	950.00	1,850	38.30
47	23009001	23009001 INSTRCTN-SYSTEM SALAR	735,902	0	735,902	0.00	0.00	735,902	0.00
48	23009091	23009091 INSTRUCTION-SALARIES	10,000	0	10,000	0.00	0.00	10,000	0.00
49	23051061	23051061 INSTRCTN-HANSEN-SPED	664,312	68,728	733,040	128,467.04	566,613.31	37,959	94.80
50	23051091	23051091 INSTRCTN-HANSEN-GENL	2,951,173	316,288	3,267,461	594,918.23	2,691,774.97	-19,232	100.60
51	23052061	23052061 INSTRCTN-LUCE-SPED SA	650,366	64,054	714,420	108,362.08	420,812.40	185,246	74.10
52	23052091	23052091 INSTRCTN-LUCE-GENL SA	2,719,692	282,706	3,002,398	557,418.79	2,643,976.24	-198,997	106.60
53	23053061	23053061 INSTRCTN-JFK-SPED SAL	386,110	24,587	410,697	58,164.77	287,838.48	64,693	84.20
54	23053091	23053091 INSTRCTN-JFK-GENL SAL	2,887,356	314,786	3,202,142	585,166.66	2,700,572.35	-83,597	102.60
55	23054061	23054061 INSTRCTN-GMS-SPED SAL	773,925	85,471	859,396	163,639.87	767,087.76	-71,332	108.30
56	23054091	23054091 INSTRCTN-GMS-GENL SAL	4,039,936	410,509	4,450,445	792,357.87	3,739,003.25	-80,916	101.80
57	23055061	23055061 INSTRCTN-HIGH SCHL-SP	796,113	76,156	872,269	154,696.58	768,399.82	-50,828	105.80
58	23055091	23055091 INSTRCTN-HIGH SCHL-GE	4,705,780	509,814	5,215,594	962,904.25	4,274,826.23	-22,136	100.40
59	23056061	23056061 INSTRCTN-RODMAN-SPED	525,846	51,582	577,428	98,042.12	454,361.52	25,024	95.70
60	23059061	23059061 INSTRCTN-SYSTEM-SPED	365,082	0	365,082	0.00	0.00	365,082	0.00
61	23209061	23209061 TUTORS' SERVICES	1,714,418	120,908	1,835,326	388,262.93	1,369,593.03	77,470	95.80
62	23209091	23209091 INSTRCTN-SAL-SYS-GENL	30,000	0	30,000	9,203.07	0.00	20,797	30.70
63	23241091	23241091 LONG TERM SUBSTITUTES	25,000	0	25,000	0.00	0.00	25,000	0.00
64	23242091	23242091 LONG TERM SUBSTITUTES	25,000	0	25,000	4,512.00	0.00	20,488	18.00
65	23243091	23243091 LONG TERM SUBSTITUTES	25,000	0	25,000	3,222.87	0.00	21,777	12.90
66	23244091	23244091 LONG TERM SUBSTITUTES	25,000	0	25,000	0.00	0.00	25,000	0.00
67	23245091	23245091 LONG TERM SUBSTITUTES	25,000	0	25,000	6,216.68	0.00	18,783	24.90
68	23246091	23246091 LONG TERM SUBSTITUTES	25,000	0	25,000	0.00	0.00	25,000	0.00
69	23259091	23259091 INSTRCTN-SYSTEM-GENL	286,526	0	286,526	10,815.06	0.00	275,711	3.80
70	23301091	23301091 PARA/AIDES SALARIES	30,894	1,331	32,225	4,211.67	27,079.66	934	97.10
71	23302091	23302091 PARA/AIDES SALARIES	49,161	3,830	52,991	9,652.74	50,511.37	-7,173	113.50
72	23303091	23303091 PARA/AIDES SALARIES	30,894	1,082	31,976	3,901.97	27,235.80	838	97.40
73	23309061	23309061 INSTRCTN-SYSTEM-SPED	1,229,392	69,206	1,298,598	185,167.12	1,155,779.75	-42,348	103.30
74	23401091	23401091 LIBR SERVICES-HANSEN	38,303	4,349	42,652	8,030.03	35,480.88	-859	102.00
75	23402091	23402091 LIBR SERVICES-LUCE SA	38,303	4,349	42,652	8,030.03	35,480.88	-859	102.00
76	23403091	23403091 LIBR SERVICES-JFK SAL	35,617	0	35,617	3,242.28	30,801.66	1,573	95.60
77	23404091	23404091 LIBR SERVICES-GMS SAL	84,705	9,342	94,047	17,474.97	78,187.44	-1,615	101.70
78	23405091	23405091 LIBR SERVICES-HI SCHL	126,311	11,498	137,809	23,522.63	116,973.36	-2,687	102.00
79	23541091	23541091 INSTR COACHES STIPEND	15,000	0	15,000	0.00	0.00	15,000	0.00
80	23542091	23542091 INSTR COACHES STIPEND	15,000	0	15,000	0.00	0.00	15,000	0.00
81	23543091	23543091 INSTR COACHES STIPEND	15,000	0	15,000	0.00	0.00	15,000	0.00
82	23549002	23549002 INSTRUCTIONAL COACHES	36,847	0	36,847	0.00	0.00	36,847	0.00
83	23551091	23551091 PROF DEVEL SUBSTITUES	3,571	0	3,571	0.00	0.00	3,571	0.00
84	23552091	23552091 PROF DEVEL SUBSTITUTE	3,571	0	3,571	0.00	0.00	3,571	0.00
85	23553091	23553091 PROF DEVEL SUBSTITUTE	3,571	0	3,571	0.00	0.00	3,571	0.00
86	23554091	23554091 PROF DEVEL SUBSTITUTE	3,571	0	3,571	0.00	0.00	3,571	0.00
87	23555091	23555091 PROF DEVEL SUBSTITUTE	3,571	0	3,571	0.00	0.00	3,571	0.00

FY20
1st Quarter Report

	A	F	G	H	I	J	K	L	M
1	ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
88	23556091	23556091 PROF DEVEL SUBSTITUTE	3,571	0	3,571	0.00	0.00	3,571	0.00
89	23559001	23559001 PROFESSIONAL DEV-SUB	3,574	0	3,574	0.00	0.00	3,574	0.00
90	23561091	23561091 PROF DEVEL SALARY HAN	0	0	0	1,950.00	0.00	-1,950	100.00
91	23561092	23561092 PROF DEVELOPMENT HANS	39,334	0	39,334	4,521.00	0.00	34,813	11.50
92	23562091	23562091 PROF DEVEL SALARY LUC	0	0	0	3,582.50	0.00	-3,583	100.00
93	23562092	23562092 PROF DEVELOPMENT LUCE	39,333	0	39,333	1,192.00	0.00	38,141	3.00
94	23563091	23563091 PROF DEVEL SALARY JFK	0	0	0	120.00	0.00	-120	100.00
95	23563092	23563092 PROF DEVELOPMENT JFK	39,333	0	39,333	3,656.00	0.00	35,677	9.30
96	23564091	23564091 PROF DEVEL SALARY GMS	0	0	0	455.00	0.00	-455	100.00
97	23564092	23564092 PROF DEVELOPMENT GALV	35,116	0	35,116	6,824.65	0.00	28,291	19.40
98	23565091	23565091 PROF DEVEL SALARY CHS	0	0	0	780.00	0.00	-780	100.00
99	23565092	23565092 PROF DEVELOPMENT CHS	35,002	0	35,002	4,684.00	0.00	30,318	13.40
100	23566091	23566091 PROF DEVEL SALARY ROD	0	0	0	765.25	0.00	-765	100.00
101	23566092	23566092 PROF DEVELOPMENT RODM	24,167	0	24,167	0.00	1,250.00	22,917	5.20
102	23569091	23569091 PROF DEVEL SALARY DW	0	0	0	850.00	0.00	-850	100.00
103	23569092	23569092 PROF DEVELOPMENT DW	27,873	0	27,873	123.20	1,950.00	25,800	7.40
104	23581092	23581092 PROF DEVEL OUTSIDE HA	0	0	0	950.00	2,656.00	-3,606	100.00
105	23582092	23582092 PROF DEVEL OUTSIDE LU	0	0	0	475.00	3,846.00	-4,321	100.00
106	23583092	23583092 PROF DEVEL OUTSIDE JF	0	0	0	475.00	17,308.00	-17,783	100.00
107	23584092	23584092 PROF DEVEL OUTSIDE GM	0	0	0	1,900.00	990.00	-2,890	100.00
108	23586092	23586092 PROF DEVEL OUTSIDE RO	0	0	0	0.00	1,000.00	-1,000	100.00
109	23589092	23589092 PROF DEVEL OUTSIDE DW	40,000	0	40,000	0.00	0.00	40,000	0.00
110	24109092	24109092 TEXTBOOKS-SYSTEMWIDE	15,000	0	15,000	0.00	0.00	15,000	0.00
111	24151092	24151092 LIBR SERVICES-HANSEN	978	0	978	0.00	0.00	978	0.00
112	24152092	24152092 LIBR SERVICES-LUCE EX	1,040	0	1,040	0.00	0.00	1,040	0.00
113	24153092	24153092 LIBR SERVICES-JFK EXP	1,057	0	1,057	0.00	0.00	1,057	0.00
114	24154092	24154092 LIBR SERVICES-GMS EXP	2,306	0	2,306	0.00	518.28	1,788	22.50
115	24155092	24155092 LIBR SERVICES-HI SCHL	9,605	82	9,687	100.00	3,981.59	5,605	42.10
116	24201092	24201092 EQUIP MAINT-HANSEN EX	16,900	0	16,900	0.00	0.00	16,900	0.00
117	24202092	24202092 EQUIP MAINT-LUCE EXPE	13,616	0	13,616	0.00	0.00	13,616	0.00
118	24203092	24203092 EQUIP MAINT-JFK EXPEN	15,900	0	15,900	0.00	0.00	15,900	0.00
119	24204092	24204092 EQUIP MAINT-GMS EXPEN	25,950	0	25,950	0.00	0.00	25,950	0.00
120	24205092	24205092 EQUIP MAINT-HI SCHL E	30,419	0	30,419	0.00	0.00	30,419	0.00
121	24301062	24301062 INSTR SUPPLIES/MATERI	6,000	1,505	7,505	470.26	5,086.31	1,948	74.00
122	24301092	24301092 INSTRN-SUPP/MAT-HANSE	43,539	0	43,539	2,804.06	41,226.77	-492	101.10
123	24301122	24301122 HEALTH-SUPP/MAT-HANSE	713	0	713	0.00	468.35	245	65.70
124	24301132	24301132 INSTRN-SUPP/MAT-HANSE	1,634	0	1,634	0.00	404.94	1,229	24.80
125	24301142	24301142 INSTRN-SUPP/MAT-HANSE	2,032	0	2,032	0.00	2,265.82	-234	111.50
126	24302062	24302062 INSTR SUPPLIES/MATERI	6,534	585	7,119	585.00	1,024.97	5,509	22.60
127	24302092	24302092 INSTRN-SUPP/MAT-LUCE-	46,036	0	46,036	1,125.28	24,269.99	20,641	55.20
128	24302112	24302112 WELLNESS-SUPP/MAT-LUC	0	0	0	0.00	838.65	-839	100.00
129	24302122	24302122 HEALTH-SUPP/MAT-LUCE	758	0	758	0.00	601.36	157	79.30
130	24302132	24302132 INSTRN-SUPP/MAT-LUCE-	1,737	0	1,737	0.00	0.00	1,737	0.00

FY20
1st Quarter Report

	A	F	G	H	I	J	K	L	M
1	ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
131	24302142	24302142 INSTRN-SUPP/MAT-LUCE-	2,160	0	2,160	0.00	0.00	2,160	0.00
132	24303062	24303062 INSTR SUPPLIES/MATERI	6,000	0	6,000	0.00	199.90	5,800	3.30
133	24303092	24303092 INSTRN-SUPP/MAT-JFK-G	46,702	0	46,702	13,360.10	27,738.21	5,604	88.00
134	24303122	24303122 HEALTH-SUPP/MAT-JFK	770	0	770	0.00	898.36	-128	116.70
135	24303132	24303132 INSTRN-SUPP/MAT-JFK-M	1,764	16	1,780	0.00	15.66	1,764	0.90
136	24303142	24303142 INSTRN-SUPP/MAT-JFK-A	2,194	0	2,194	0.00	992.68	1,201	45.20
137	24304012	24304012 INSTRN-SUPP/MAT-GMS-E	3,700	0	3,700	0.00	0.00	3,700	0.00
138	24304022	24304022 INSTRN-SUPP/MAT-GMS-W	1,850	0	1,850	0.00	0.00	1,850	0.00
139	24304032	24304032 INSTRCTN-SUPP/MAT-GMS	30,700	56	30,756	0.00	262.93	30,493	0.90
140	24304042	24304042 INSTRN-SUPP/MAT-GMS-H	1,850	0	1,850	0.00	0.00	1,850	0.00
141	24304052	24304052 INSTRN-SUPP/MAT-GMS-M	1,850	13	1,863	0.00	12.95	1,850	0.70
142	24304062	24304062 INSTR SUPPLIES/MATERI	6,958	0	6,958	0.00	0.00	6,958	0.00
143	24304092	24304092 INSTRN-SUPP/MAT-GMS-G	48,955	0	48,955	24,181.57	4,939.49	19,834	59.50
144	24304112	24304112 INSTRN-SUPP/MAT-GMS-P	2,525	0	2,525	300.00	1,213.90	1,011	60.00
145	24304122	24304122 INSTRN-SUPP/MAT-GMS-H	925	0	925	0.00	0.00	925	0.00
146	24304132	24304132 INSTRN-SUPP/MAT-GMS-M	1,850	346	2,196	0.00	599.99	1,596	27.30
147	24304142	24304142 INSTRN-SUPP/MAT-GMS-A	2,300	0	2,300	677.23	1,614.39	8	99.60
148	24304242	24304242 INSTRN-SUPP/MAT-GMS-P	1,410	0	1,410	0.00	0.00	1,410	0.00
149	24305012	24305012 INSTRN-SUPP/MAT-HI SC	2,500	0	2,500	0.00	371.34	2,129	14.90
150	24305022	24305022 INSTRN-SUPP/MAT-HI SC	23,315	0	23,315	427.46	10,989.60	11,898	49.00
151	24305032	24305032 INSTRN-SUPP/MAT-HI SC	6,802	0	6,802	1,363.27	5,746.77	-308	104.50
152	24305042	24305042 INSTRN-SUPP/MAT-HI SC	2,500	0	2,500	0.00	1,329.25	1,171	53.20
153	24305052	24305052 INSTRN-SUPP/MAT-HI SC	2,500	0	2,500	0.00	0.00	2,500	0.00
154	24305062	24305062 INSTR SUPPLIES/MATERI	12,694	0	12,694	4,788.80	1,756.20	6,149	51.60
155	24305092	24305092 INSTRN-SUPP/MAT-HIGH-	22,172	0	22,172	648.18	2,689.89	18,834	15.10
156	24305112	24305112 INSTRN-SUPP/MAT-HI SC	1,600	0	1,600	0.00	1,508.60	91	94.30
157	24305122	24305122 INSTRN-SUPP/MAT-HI SC	1,600	0	1,600	0.00	169.89	1,430	10.60
158	24305132	24305132 INSTRN-SUPP/MAT-HI SC	11,800	0	11,800	0.00	612.43	11,188	5.20
159	24305142	24305142 INSTRN-SUPP/MAT-HI SC	4,900	9	4,909	0.00	3,494.95	1,414	71.20
160	24305222	24305222 INSTRN-SUPP/MAT-HI SC	3,400	0	3,400	2,636.24	763.76	0	100.00
161	24306092	24306092 INSTRN-SUPP/MAT-RODMA	4,640	0	4,640	116.95	0.00	4,523	2.50
162	24409092	24409092 OTHER INSTRUCTIONAL S	35,000	0	35,000	0.00	10,000.00	25,000	28.60
163	24511062	24511062 INSTRUCTIONAL TECH -	3,181	0	3,181	0.00	0.00	3,181	0.00
164	24511092	24511092 INSTRUCTIONAL DEVICES	1,166	0	1,166	0.00	49.00	1,117	4.20
165	24512062	24512062 INSTRUCTIONAL TECH -	2,000	0	2,000	0.00	0.00	2,000	0.00
166	24512092	24512092 INSTRUCTIONAL DEVICES	1,214	0	1,214	215.00	0.00	999	17.70
167	24513062	24513062 INSTRUCTIONAL TECH -	2,000	0	2,000	0.00	0.00	2,000	0.00
168	24513092	24513092 INSTRUCTIONAL DEVICES	1,119	0	1,119	0.00	0.00	1,119	0.00
169	24514062	24514062 INSTRUCTIONAL TECH -	2,000	0	2,000	0.00	497.70	1,502	24.90
170	24514092	24514092 INSTRUCTIONAL DEVICES	6,892	0	6,892	0.00	0.00	6,892	0.00
171	24515062	24515062 INSTRUCTIONAL TECH -	5,838	0	5,838	0.00	3,538.15	2,300	60.60
172	24515092	24515092 INSTRUCTIONAL DEVICES	2,642	0	2,642	0.00	0.00	2,642	0.00
173	24516092	24516092 INSTRUCTIONAL DEVICES	0	0	0	4,540.30	1,179.67	-5,720	100.00

FY20
1st Quarter Report

	A	F	G	H	I	J	K	L	M
1	ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
174	24519092	24519092 TECH SERVICES-SYSTEM	36,322	0	36,322	122.00	742.00	35,458	2.40
175	24531092	24531092 INTRUCTIONAL HARDWARE	2,380	0	2,380	0.00	0.00	2,380	0.00
176	24532092	24532092 INSTRUCTIONAL HARDWAR	1,119	0	1,119	0.00	0.00	1,119	0.00
177	24534092	24534092 INSTRUCTIONAL HARDWAR	6,892	0	6,892	0.00	0.00	6,892	0.00
178	24535092	24535092 INSTRUCTIONAL HARDWAR	2,640	0	2,640	0.00	0.00	2,640	0.00
179	24539092	24539092 AUDIO/VISUAL-SYSTEM E	2,160	0	2,160	0.00	0.00	2,160	0.00
180	24551092	24551092 INSTRUCTIONAL SOFTWARE	3,000	0	3,000	0.00	0.00	3,000	0.00
181	24552092	24552092 INSTRUCTIONAL SOFTWARE	3,000	0	3,000	0.00	0.00	3,000	0.00
182	24553092	24553092 INSTRUCTIONAL SOFTWARE	3,000	0	3,000	690.00	0.00	2,310	23.00
183	24554092	24554092 INSTRUCTIONAL SOFTWARE	3,000	0	3,000	0.00	0.00	3,000	0.00
184	24555092	24555092 INSTRUCTIONAL SOFTWARE	3,000	0	3,000	0.00	0.00	3,000	0.00
185	24556092	24556092 INSTRUCTIONAL SOFTWARE	3,000	0	3,000	0.00	0.00	3,000	0.00
186	27104091	27104091 COUNSELING-GMS-GENL S	541,961	42,355	584,316	102,700.04	479,032.14	2,583	99.60
187	27104092	27104092 COUNSELING-GMS-GENL E	200	0	200	0.00	0.00	200	0.00
188	27105091	27105091 COUNSELING-HI SCHL-GE	697,685	49,792	747,477	115,361.54	456,940.70	175,174	76.60
189	27105092	27105092 COUNSELING-HI SCHL-GE	7,604	0	7,604	5,418.23	0.00	2,186	71.30
190	27109091	27109091 GUDIANCE & COUNSELING	103,900	0	103,900	21,978.83	83,919.15	-1,998	101.90
191	27209092	27209092 COUNSELING-SYSTEM-GEN	800	0	800	0.00	0.00	800	0.00
192	28001061	28001061 PSYCHOLOGICAL-HANSEN-	318,824	24,182	343,006	44,809.24	283,390.08	14,807	95.70
193	28002061	28002061 PSYCHOLOGICAL-LUCE-GE	74,661	8,106	82,767	15,138.13	68,179.44	-551	100.70
194	28003061	28003061 PSYCHOLOGICAL-JFK-GEN	100,186	25,833	126,019	47,844.10	170,355.60	-92,181	173.10
195	28004061	28004061 PSYCHOLOGICAL-GMS-GEN	262,080	22,063	284,143	53,294.89	246,789.36	-15,942	105.60
196	28005061	28005061 PSYCHOLOGICAL-HI SCHL	243,283	19,962	263,245	56,171.09	304,186.32	-97,113	136.90
197	28006061	28006061 PSYCHOLOGICAL-RODMAN-	0	0	0	4,980.30	59,763.60	-64,744	100.00
198	28009061	28009061 PSYCHOLOGICAL-SYS-GEN	258,109	21,935	280,044	29,681.84	61,175.04	189,187	32.40
199	28009062	28009062 PSYCHOLOGICAL-SYS-GEN	64,700	6,599	71,299	68,274.18	67,482.07	-64,457	190.40
200	32001001	32001001 HEALTH SERV-HANSEN SA	125,490	11,301	136,791	24,016.13	115,462.92	-2,688	102.00
201	32001002	32001002 HEALTH SERV-HANSEN EX	574	0	574	0.00	0.00	574	0.00
202	32002001	32002001 HEALTH SERV-LUCE SALA	91,616	10,364	101,980	19,581.85	85,415.04	-3,017	103.00
203	32002002	32002002 HEALTH SERV-LUCE EXPE	574	0	574	0.00	0.00	574	0.00
204	32003001	32003001 HEALTH SERV-JFK SALAR	77,547	0	77,547	6,144.20	63,946.08	7,457	90.40
205	32003002	32003002 HEALTH SERV-JFK EXPEN	574	0	574	0.00	0.00	574	0.00
206	32004001	32004001 HEALTH SERV-GMS SALAR	96,481	3,918	100,399	14,332.22	87,946.30	-1,879	101.90
207	32004002	32004002 HEALTH SERV-GMS EXPEN	574	0	574	0.00	0.00	574	0.00
208	32005001	32005001 HEALTH SERV-HI SCHL S	170,797	18,693	189,490	36,845.61	155,479.44	-2,835	101.50
209	32005002	32005002 HEALTH SERV-HI SCHL E	1,274	0	1,274	0.00	1,847.34	-573	145.00
210	32006001	32006001 HEALTH SERV-RODMAN SA	82,793	9,122	91,915	17,443.16	76,424.40	-1,952	102.10
211	32009001	32009001 HEALTH SERV-SYSTEM SA	82,824	0	82,824	15,613.03	59,613.33	7,598	90.80
212	32009002	32009002 HEALTH SERV-CONTRACT	4,000	0	4,000	1,352.70	647.30	2,000	50.00
213	33109002	33109002 SCHOOL BUSES-SYSTEM E	7,750	0	7,750	3,151.61	1,443.65	3,155	59.30
214	33709001	33709001 REG DAY TRANS-SYSTEM	5,000	0	5,000	40.55	0.00	4,959	0.80
215	33709002	33709002 REG DAY TRANS-SYSTEM	1,094,049	0	1,094,049	0.00	1,026,540.00	67,509	93.80
216	33729062	33729062 OUT OF TOWN-SPED TRAN	822,480	0	822,480	130,084.87	5,849.42	686,546	16.50

FY20
1st Quarter Report

	A	F	G	H	I	J	K	L	M
1	ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
217	34001001	34001001 FOOD SERVICE SALARY-H	10,000	0	10,000	0.00	0.00	10,000	0.00
218	34002001	34002001 FOOD SERVICE SALARY-L	10,000	0	10,000	0.00	0.00	10,000	0.00
219	34003001	34003001 FOOD SERVICE SALARY-J	10,000	0	10,000	0.00	0.00	10,000	0.00
220	34004001	34004001 FOOD SERVICE-GMS	10,000	0	10,000	0.00	0.00	10,000	0.00
221	34005001	34005001 FOOD SERVICE SALARY-C	10,000	0	10,000	0.00	0.00	10,000	0.00
222	35105001	35105001 ATHLETICS-HI SCHL SAL	474,810	4,802	479,612	41,622.94	129,031.56	308,957	35.60
223	35105002	35105002 ATHLETICS-HI SCHL EXP	154,577	398	154,975	38,784.06	12,746.88	103,444	33.30
224	35201001	35201001 EXTRA CURR-HANSEN SAL	22,897	0	22,897	0.00	0.00	22,897	0.00
225	35202001	35202001 EXTRA CURR-LUCE SALAR	24,659	0	24,659	0.00	0.00	24,659	0.00
226	35203001	35203001 EXTRA CURR-JFK SALARI	22,624	0	22,624	0.00	0.00	22,624	0.00
227	35204001	35204001 EXTRA CURR-GMS SALARI	90,137	0	90,137	0.00	0.00	90,137	0.00
228	35204002	35204002 EXTRA CURR-GMS EXPENS	0	0	0	975.00	0.00	-975	100.00
229	35205001	35205001 EXTRA CURR-HI SCHL SA	177,925	0	177,925	2,306.98	0.00	175,618	1.30
230	35205002	35205002 EXTRA CURR-CHS EXPENS	23,133	50	23,183	839.03	120.31	22,224	4.10
231	41109001	41109001 CUSTODIAL SERV-SYSTEM	1,131,627	0	1,131,627	244,217.02	814,581.60	72,828	93.60
232	41109002	41109002 CUSTODIAL SERV-SYSTEM	10,610	0	10,610	2,216.81	8,383.72	9	99.90
233	41209002	41209002 HEATING-SYSTEM EXPENS	300,000	0	300,000	3,307.76	296,692.24	0	100.00
234	41319002	41319002 ELECTRICITY-SYSTEM EX	600,000	15,000	615,000	108,561.08	502,754.79	3,684	99.40
235	41339002	41339002 TELEPHONE-SYSTEM EXPE	48,000	0	48,000	7,014.24	28,543.26	12,443	74.10
236	42109002	42109002 GROUNDS MAINT-SYSTEM	15,458	0	15,458	0.00	0.00	15,458	0.00
237	42209001	42209001 BLDGS MAINT-SYSTEM SA	462,092	0	462,092	95,762.14	365,686.02	644	99.90
238	42209002	42209002 BLDGS MAINT-SYSTEM EX	115,729	195	115,924	28,915.93	9,581.75	77,426	33.20
239	42309002	42309002 EQUIP MAINT-SYSTEM EX	65,430	1,444	66,874	10,383.61	15,311.80	41,179	38.40
240	43009002	43009002 EXTRAORD MAINT-SYSTEM	5,250	0	5,250	0.00	0.00	5,250	0.00
241	44009001	44009001 NETWORKING/TELECOMMUN	290,321	0	290,321	51,651.80	201,070.90	37,598	87.00
242	44009092	44009092 TECH INFRASTR MAINTEN	14,890	0	14,890	0.00	0.00	14,890	0.00
243	44509002	44509002 TECH INFRAS/MAINT & S	0	0	0	14,452.80	0.00	-14,453	100.00
244	73009002	73009002 FIXED ASSET ACQ-SYS E	105,930	0	105,930	13,745.00	0.00	92,185	13.00
245	93009062	93009062 OUT OF DISTRICT-SPED	1,499,307	0	1,499,307	526,799.60	3,915,279.01	-2,942,772	296.30
246	94009062	94009062 COLLABORATIVES-SPED E	1,318,896	2,000	1,320,896	228,934.60	1,168,149.87	-76,188	105.80
247		Expense Total	44,114,362	2,862,285	46,976,647	8,308,209.57	37,562,035.87	1,106,402	97.60
248						Adjustments			
249						Reduce 9300 for grant		832,000	
250						Reduce 9300 for CB		2,388,934	
251						Reduce 9400 for Reserve Account		700,000	
252						Increase 3372 for Encumbrances		-1,000,000	
253								2,920,934	
254								4,027,336	

	A	C	D	E	F
1	Operating Budget Forecast				
2	FY20 - FY22				
3					
48	Fiscal Year	FY19	FY20	FY21	FY22
49		Final	(Voted)	4.00%	4.00%
50					
51	Operating Budget	\$42,396,405	\$42,396,405	\$44,114,352	\$45,878,926
52	Increase Tax Levy/Other Recurring Revenue			\$0	\$0
53	Operating Budget Increase	\$0	\$1,717,947	\$1,764,574	\$1,835,157
54	TM Appropriated Budget	\$42,396,405	\$44,114,352	\$45,878,926	\$47,714,083
55					
56	Encumbrance Carry Over	\$2,792,939			
57					
58	Adjusted Operating Budget	\$45,189,344	\$44,114,352	\$45,878,926	\$47,714,083
59					
60	Projected (Actual) Spending	\$48,038,403	\$48,035,286	\$49,576,256	\$51,791,519
61					
62	Sources of Funds				
63					
64	Operating Budget	\$45,189,344	\$44,114,352	\$45,878,926	\$47,714,083
65					
66	Operating Budget Deficit Before Offsets	(\$2,849,059)	(\$3,920,934)	(\$3,697,330)	(\$4,077,436)
67					
68	<u>Budget Balancing Offsets</u>				
69	Circuit Breaker	\$911,508	\$2,388,934	\$2,865,330	\$3,082,778
70	Special Education Stabilization Fund - New	\$811,146	\$700,000	\$0	\$0
71	Spec. Ed. Grant (94-142)	\$838,405	\$832,000	\$832,000	\$832,000
72	Revolving	\$288,000	\$0	\$0	\$0
73					
79					
80	Projected Deficit After Offsets	\$0	\$0	\$0	(\$162,658)
81					
103	Projected Spending				
104	Operating Budget Funds Spent (Line 54)		\$44,114,352	\$45,878,926	\$47,714,083
105	Tuition and Transportation Deficit		\$3,920,934	\$3,697,330	\$4,077,436
106					
107			\$48,035,286	\$49,576,256	\$51,791,519

	A	H	I	J	K
1	Special Education Expense Analysis				
2	FY20 - FY22				
3	10/30/2019				
4		FY19	FY20	FY21	FY22
5		(Final - 06/30/2019)	(Projected - as of 09/30/2019)	(Projected - as of 09/30/2019)	(Projected - as of 09/30/2019)
6					
7	Privt. School Tuition (9300)*	\$3,972,992	\$5,419,915	\$5,075,199	\$5,328,959
8					
9	Collab. School Tuition (9400)*	\$1,401,726	\$1,600,449	\$1,680,471	\$1,764,495
10					
11	Spec. Ed. Transportation (3372)	\$1,270,149	\$1,369,659	\$1,410,749	\$1,453,071
12					
13	Sub Total	\$6,644,867	\$8,390,023	\$8,166,419	\$8,546,525
14					
15	Budget	\$4,469,089	\$4,469,089	\$4,469,089	\$4,469,089
16					
17	Sub-Total Projected Surplus/(Deficit)	(\$2,175,778)	(\$3,920,934)	(\$3,697,330)	(\$4,077,436)
18					
19	Other Offsets/Spend. (Used For Trans.)	-\$385,281	\$0	\$0	\$0
20					
21					
22	Total Projected Surplus/(Deficit)	(\$2,561,059)	(\$3,920,934)	(\$3,697,330)	(\$4,077,436)
23					
24	Funding Sources (Offsets)				
25	Spec. Ed. Stabilization Fund Withdraw	\$811,146	\$700,000		
26	Spec. Ed Grant (94-142)	\$838,405	\$832,000	\$832,000	\$832,000
27	Sub-Total Funding Sources (Offsets)	\$1,649,551	\$1,532,000	\$832,000	\$832,000
28	Circuit Breaker Extraordinary Relief	\$439,170	\$300,000		
29	Circuit Breaker Funding Expended	\$472,338	\$2,088,934	\$2,865,330	\$3,082,778
30	Total CB	\$911,508	\$2,388,934	\$2,865,330	\$3,082,778
31					
32	Total Funding Sources (Offsets)	\$2,561,059	\$3,920,934	\$3,697,330	\$3,914,778
33					
34	Projected Surplus/(Deficit)	\$0	\$0	\$0	(\$162,658)
35					
41	# of Students Out-of-District	65	53	51	51
42	45 Day Evaluations	10	4		
43					
44					
45					
46	Circuit Breaker (CB) Reconciliation	FY19	FY20	FY21	FY22
47					
48	Beginning of FY	\$725,691	\$1,837,042	\$1,748,108	\$1,082,778
49					
50	CB Receipts*	\$2,022,859	\$2,000,000	\$2,200,000	\$2,000,000
51					
52	Total CB Available	\$2,748,550	\$3,837,042	\$3,948,108	\$3,082,778
53					
54	CB Used	\$911,508	\$2,088,934	\$2,865,330	\$3,082,778
55					
56	CB Balance - EOY	\$1,837,042	\$1,748,108	\$1,082,778	\$0
57					
58	*Includes FY19 QIV Payment of \$435,454 received on 7/6/2019				

	A	B	C	D	E	F	G	J	K	L	M
1				SUMMARY OF FY20 SCHOOL REVOLVING ACCOUNTS as of 9/30/19							
2											
3					7/1/2019						9/30/2019
4					BEGIN						ENDING
5		MUNIS CODE			<u>BALANCE</u>		<u>REVENUES</u>		<u>EXPENSES</u>		<u>BALANCE</u>
6											
7	101	31200		SCHOOL LUNCH	\$301,866		\$127,004		\$284,798		\$144,072
8											
9				OTHER REVOLVING ACCOUNTS							
10	122	31402		SUMMER SCHOOL	\$7,658		\$1,275		\$0		\$8,933
11	122	31402		SUMMER SCHOOL-CANAC	\$23,818		\$39,367		\$46,944		\$16,242
12	122	31402		SUMMER SCHOOL-MUSIC	\$15,694		\$0		\$6,203		\$9,491
13	124	31404		ATHLETICS	\$203,660		\$50,265		\$2,552		\$251,374
14	124	31404		ATHLETICS - GATE RECEIPTS	\$124,621		\$6,862		\$0		\$131,483
15	124	31404		GALVIN FOOTBALL	-\$11,318		\$0		\$0		-\$11,318
16	124	31404		GALVIN CHEER	\$108		\$0		\$0		\$108
17	131	31412		BUILDING RENTAL	\$302,940		\$45,936		\$69,702		\$279,174
18	131	31412		BUILDING RENTAL-FIELD	\$3,663		\$7,340		\$7,753		\$3,250
19	132	31321		STUDENT PARKING FEES	\$24,378		\$11,400		\$0		\$35,778
20	139	31390		LOST BOOKS (CHS/GMS)	\$2,747		\$194		\$0		\$2,941
21	144	31440		DRIVER EDUCATION	\$76,380		\$19,791		\$26,991		\$69,180
22	150	31430		SCHOOL TUITION-PRE SCH	\$369,935		\$30,723		\$23,461		\$377,198
23	150	31500		SCH TUITION - HS - EXTRA CURR.	\$31,915		\$840		\$0		\$32,755
24	150	31500		SCH TUITION - GMS EXTRA CURR.	-\$4,869		\$15,771		\$0		\$10,902
25	150	31500		EXTRA-CURRICULAR - CHS BOOKS	\$1,212		\$150		\$0		\$1,362
26	150	31500		ELEM. RECORDER	-\$111		\$1,379		\$0		\$1,268
27	150	31500		SCH TUITION- ENCORE EXTRA CURR.	\$17,127		\$8,603		\$0		\$25,730
28	150	31502		EXTRA CURR. DRAMA - CHS	-\$12,884		\$276		\$0		-\$12,608
29	150	31502		EXTRA CURR. DRAMA - GMS	-\$570		\$0		\$0		-\$570
30	154	31540		TRANSPORTATION	\$259,552		\$13,546		\$19,135		\$253,963
31	118	31180		NON-RESIDENT TUITIONS	\$32,330		\$0		\$0		\$32,330
32											
33				SUB TOTAL OTHER REVOLVING	\$1,467,988		\$253,718		\$202,740		\$1,518,966
34											
35				GRAND TOTAL REVOLVING	\$1,769,854		\$380,722		\$487,537		\$1,663,039
36											
37											
38	160	31601		SPED CIRCUIT BREAKER	\$1,401,588		\$435,454		\$0		\$1,837,042
39											
40				GRAND TOTAL REVOLVING AND CB	\$3,171,442		\$816,176		\$487,537		\$3,500,081
41											

	B	C	E	F	G	H	I	J	K	M	N	O	P	Q
2	FY19 & FY20 GRANTS SUMMARY as of 9-30-19													
3						(51000)	(51000)	(52000)	(54000)	(57000)				
4		GRANT	FY19	FY20	TOTAL	TEACH	OTHER		SUPPLIES	OTHER				
5		END DATE	GRANT AMOUNT	GRANT AMOUNT	REVENUES (TO DATE)	SALARIES	SALARIES	CONTRACT SERV.	& MISC	CHARGES /EXP	BENEFITS	MTRS	TOTAL	GRANT BALANCE AVAILABLE
6	DESE ADM. FEDERAL GRANTS- REG DAY													
7	TITLE I T2019 (Year 2)	6/30/2020	\$ 68,200	\$ 45,415	\$ 62,555	\$ 58,207	\$9,982	\$ -	\$ 1,093	\$ -	\$ -	\$ -	\$ 69,283	\$ 44,333
8	TITLE I T2020	6/30/2020		\$ 132,323	\$ -								\$ -	\$ 132,323
9			\$ 68,200	\$ 177,738	\$ 62,555	\$ 58,207	\$ 9,982	\$ -	\$ 1,093	\$ -	\$ -	\$ -	\$ 69,283	\$ 176,656
10														
11	DESE ADM. FEDERAL GRANTS- SPEC. ED.													
12	SPED 94-142-FY20	8/31/2020	\$ -	\$ 818,504									\$ -	\$ 818,504
13			\$ -	\$ 818,504	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 818,504
14														
15	DESE ADM. FEDERAL GRANTS- OTHER													
16	TITLE IIa (TEACH QUALITY) TQ19 (Year 2)	6/30/2020	\$ 47,267	\$ 9,620	\$ 47,238	\$ -	\$ 6,516	\$ 40,782	\$ 29	\$ -	\$ -	\$ -	\$ 47,327	\$ 9,560
17	TITLE IIa (TEACH QUALITY) TQ20	6/30/2020		\$ 55,547									\$ -	\$ 55,547
18	TITLE III	6/30/2020		\$ 23,266	\$ 2,326								\$ -	\$ 23,266
19	TITLE IV TIV20	6/30/2020		\$ 10,000									\$ -	\$ 10,000
20			\$ 47,267	\$ 98,433	\$ 49,564	\$ -	\$ 6,516	\$ 40,782	\$ 29	\$ -	\$ -	\$ -	\$ 47,327	\$ 98,373
21														
22	OTHER FEDERALGRANTS- SPEC. ED.													
23	SPEC. ED. EARLY CHILD (262) SE20	6/30/2020		\$ 30,440									\$ -	\$ 30,440
24			\$ -	\$ 30,440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,440
25														
26	TOTAL FEDERAL GRANTS		\$ 115,467	\$ 1,125,115	\$ 112,119	\$ 58,207	\$ 16,498	\$ 40,782	\$ 1,122	\$ -	\$ -	\$ -	\$ 116,610	\$ 1,123,972
27														
32	STATE GRANTS- OTHER													
33	HEALTH SERVICES (MDPH) HLT20	6/30/2020	\$ -	\$ 80,000			\$ 16,481						\$ 16,481	\$ 63,519
34			\$ -	\$ 80,000	\$ -	\$ -	\$ 16,481	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,481	\$ 63,519
35														
36	TOTAL STATE GRANTS		\$ -	\$ 80,000	\$ -	\$ -	\$ 16,481	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,481	\$ 63,519
37														
38	MISC. SCHOOL GRANTS												\$ -	\$ -
39			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40														
41	TOTAL MISC. GRANTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
42														
43	GRAND TOTAL OF ALL GRANTS		\$ 115,467	\$ 1,205,115	\$ 112,119	\$ 58,207	\$ 32,980	\$ 40,782	\$ 1,122	\$ -	\$ -	\$ -	\$ 133,091	\$ 1,187,491



CANTON PUBLIC SCHOOLS
CANTON, MASSACHUSETTS

Revolving Accounts

Barry S. Nectow
Business Administrator

October 2019

Table of Contents

Introduction	Page 3
Revolving Funds Description	Page 4-6
Massachusetts General Laws	Page 7-16
Revolving Funds for School Department Programs	Page 17-20
Four Years of Revolving Fund Financial Information	Page 21-22

Introduction

The Massachusetts General Laws ("MGL") have several sections allowing Cities and Towns (and School Districts) to establish Revolving Funds for the purpose of collecting revenue and paying expenses without going through the annual appropriation process. The laws allow for the School Committee to oversee the funds. Many, but not all of the funds have to be authorized annually at Town Meeting.

In August, 2016, the state passed the Massachusetts Municipal Modernization Act, which allowed broader authority to establish Revolving Funds and how the funds can be used to support a school district. Below is a brief description of the Canton Public Schools larger revolving funds. It will be noted in the description

Practically speaking, revolving funds are used to support a wide variety educational and educational related programs such as food service, transportation and athletics. Fees such as lunch revenue and user fees are deposited in the applicable revolving account and the expenses for the program are paid from it. **Each revolving account can be thought of as its own operating business and except in very limited circumstances, funds from one revolving fund can't be used to pay the expenses of another revolving fund.**

The Canton Public School uses revolving account revenue to supplement program expenses over and above the operating budget. Said differently, the cost of programming offered by the Canton Public Schools exceeds the amount of funding available from the operating budget. The excess cost is covered by revenue collected and deposited into revolving accounts (The Canton Public Schools also annually applies for and receives federal and state grants totaling approximately \$1,000,000, which is also used to offset the operating budget.)

The Canton Public Schools uses two methods of offsetting the operating budget with revolving funds: 1) Directly charging the revolving account for expenses such as the expenses to operate the food service program and 2) Transferring expenses, through an accounting entry, out of the operating budget and into the applicable revolving account. The second method is usually done as part of the fiscal year-end closing process.

Below is a brief description of the Canton Public Schools larger revolving funds.

There are three attachments to this report:

1. Sections from the MGL applicable to schools districts governing Revolving Funds.
2. A document prepared by the State of Massachusetts Division of Local Services called Revolving Funds for School Department Programs. It provides detailed information on school districts commonly used Revolving Funds.
3. A spreadsheet with four years for operating results for the Canton Public Schools Revolving Accounts.

Revolving Fund Descriptions

Food Service Program

The Food Service Program provides nutritious meals to students and staff in all six schools. The Food Service Program is managed through a revolving account pursuant to statute, chapter 548 of the acts of 1948. The program is self-funded, that is, the program must generate enough in revenues to offset expenditures to operate the program. For fiscal year ending 6/30/2019, the Food Service Program had revenues of \$1,170,043 and expenses of \$1,149,561. The fund balance on 6/30/2019 totaled \$299,627. The DESE recommends a fund balance equal to three months of operating expenses, or for Canton, approximately \$300,000. The Food Service Program utilizes approximately 7.5% of the schools' square footage and consumes approximately 7.5% of the schools' heat and electricity.

Due to the rising cost of health benefits, the Town notified the school department that starting in FY04, all self-funded revolving accounts must pay a portion of the associated health benefit costs of the employees of the program. The amount of health care costs budgeted for FY20 is \$160,500.

Lunch prices are currently \$3.00 for elementary students and \$3.30 for middle and high school students.

Pre-School Tuitions Revolving Account

The preschool program at the Rodman Building is an integrated program consisting of special needs children and of typically developing children who are role models. Part of the program is managed through a revolving account pursuant to MGL Chapter 44, section 53 and Chapter 44, section 53 1/2. Tuitions are collected for the role model students at a current, annual rate of between \$2,674 - \$6,686, dependent on the number of days/week and hours/day a student attends. The revenues generated offset operating costs of the program. For FY19, the account generated \$186,908 in revenue and expenses of \$185,052.

Building/Field Rental Revolving Account

The School Committee collects fees for the use of the school facilities consistent with School Committee policy. The fees are deposited into a revolving account pursuant to the provisions of MGL Chapter 71, section 71E. The fees are used to pay for the costs associated with maintaining the use of the buildings. For FY19, the account generated \$289,108 in revenue and expenses of \$349,023.

Athletic Revolving Account (Including Gate Revenue)

The School Committee collects gate receipts for athletic events and user fees from students for participating in interscholastic sports pursuant to the provisions of MGL chapter 71, section forty-seven. Currently, approximately \$50,000 annually is collected from gate receipts. For FY20, the athletic user fee is \$195 per sport with a

family cap of \$780 and there are additional fees for ice hockey and swimming. For FY19, the account generated \$240,230 in revenue and expenses of \$248,641.

Transportation Revolving Account

The School Committee can collect user fees for those students transported to and from school outside the guidelines of the school committee policy. As per state mandate, schools must transport students K-6 living 2 miles or more from school. The fees are deposited in to a revolving account pursuant to the provisions of MGL chapter 44, section 53E. The fees collected are used to pay for the costs associated with bus transportation. For FY20, a fee of \$250/\$300 is collected with a family cap of \$850, to transport students in grades 7-12 and elementary students under two miles. For FY19, the account generated \$319,236 in revenue and expenses of \$367,405. A unique feature of the transportation revolving account is the majority of the fees are collected in the prior fiscal year. This may lead to a mismatch between revenue and expense in a fiscal year. The expense for the account matches the revenue for the school year, regardless of the fiscal year collected.

Extracurricular User Fees

The School Committee collects user fees for those students who choose to participate in a select group of extracurricular activities. The fees are deposited into a revolving account pursuant to the provisions of MGL chapter 44, section 53E. For FY20, an extracurricular fee of \$75 is collected for high and middle school students participating in a select group of extracurricular activities. For FY19, the account generated \$132,903 in revenue and expenses of \$147,670.

Student Parking Fees

The School Committee collects user fees for those students who choose to park their vehicles at the Canton High School at a rate of \$200 for the school year. The fees are deposited into a revolving account pursuant to the provisions of MGL chapter 44, section 53E. For FY19, the account generated \$37,935 in revenue and expenses of \$35,335. In August, 2016, the Massachusetts Municipal Modernization Act allowed revenue generated from parking to be used for building maintenance.

Special Education Reimbursement Fund (Circuit Breaker)

The School Committee is reimbursed for certain costs of special education students as per the MGL 71B, section 5A, effective 7/1/2003. The fund partially reimburses eligible special education expenses incurred during the previous fiscal year. The reimbursement rate is part of the state budget is very volatile. During the last several years, the reimbursement rate has been between 40% to 75%, calculated against eligible expenses. In FY19, The Canton Public Schools received \$2,587,382 in Circuit Breaker funds and used \$911,508 to offset out of district tuition in the operating budget. The remainder of the funds can be carried forward and used for future special education expenses.

Non-Resident Tuitions

Under the provisions of M.G.L. Chapter 71, section 71F, the School Committee collects tuitions for non-resident and foster care students. The revenues are used to pay for the costs associated with educating the non-resident students. For FY19, tuition from Non-Residents totals \$24,642.

EXHIBIT A

Massachusetts General Laws (Applicable to Public Schools)

Chapter 40, POWERS AND DUTIES OF CITIES AND TOWNS, Section 3: Towns; power to hold, lease and convey property

A town may hold real estate for the public use of the inhabitants and may convey the same by a deed of its selectmen thereto duly authorized, or by a deed of a committee or agent thereto duly authorized; may by its selectmen let or lease for not more than 30 years, on such terms as the selectmen determine, a public building or part thereof, except schoolhouses in actual use as such; may by its selectmen let or lease for not more than twenty-five years, real estate to the Massachusetts Bay Transportation Authority for use by the authority as a parking lot for commuters; may hold personal estate for the public use of the inhabitants, and alienate and dispose of the same; may hold real and personal estate in trust for the support of schools, and for the promotion of education, within the limits of the town; may receive, hold and manage any devise, bequest or gift for the establishment or equipment of memorials for properly commemorating the services of the soldiers, sailors and marines who have served the country in war, and for the establishment or maintenance of any reading room for which it may grant money under the provisions of section five; and may make such orders as it may deem necessary or expedient for the disposal or use of its corporate property. All real estate or personal property of the town, not by law or by vote of the town placed in the charge of any particular board, officer or department, shall be under the control of the selectmen, except as is otherwise provided in this section or section nine.

Notwithstanding this section or section 53 of chapter 44, a city or town that rents or leases any public building or property, or space within a building or property, other than a building or property under the control of the school committee, may deposit any monies received from the rental or lease in a separate account in the city or town treasury. The monies may be expended by the board, committee or department head in control of the building or property without further appropriation for the upkeep of the facility so rented or leased. Any balance remaining in the account at the close of a fiscal year shall be paid into the general fund of such city or town; provided that in any city or town that accepts this proviso, any balance shall remain in the account and may be expended for the upkeep and maintenance of any facility under the control of the board, committee or department head in control of the building or property.

Notwithstanding the provisions of this section, a city or town, with the approval of the school committee, may rent or lease any school building not in actual use and, with the approval of the commissioner of education, surplus space in a school building in actual use to any one or more public or private profit-making businesses or nonprofit organizations; provided, however, that joint occupancy of a school building in actual use as such shall not interfere with educational programs being conducted in said building. The terms of any such rental or lease shall be as approved by the school committee; provided, however, that no school building not in actual use shall be rented or leased for an initial term longer than ten years, but with renewal options if approved by the school committee.

The monies received from such rental or lease shall be kept separate and apart from other city or town funds in the city or town treasury and may be expended by the school committee without further appropriation for the upkeep of the facility so rented or surplus space which is so rented; provided, however, that any balance remaining in such account at the close of a fiscal year shall be paid into the General Fund of such city or town; and, provided further, that in any city or town that accepts this proviso, any such balance shall remain in said account and may be expended for the upkeep and maintenance of any facility under the control of the school committee.

Chapter 40, POWERS AND DUTIES OF CITIES AND TOWNS, Section 13E, School district reserve funds to pay for unanticipated or unbudgeted costs for special education, out-of-district tuition or transportation

Any school district which accepts this section, by a majority vote of the school committee and a majority vote of the legislative body or, in the case of a regional school district by a majority vote of the legislative bodies in a majority of the member communities of the district, may establish and appropriate or transfer money to a reserve fund to be utilized in the upcoming fiscal years, to pay, without further appropriation, for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation. The balance in such reserve fund shall not exceed 2 per cent of the annual net school spending of the school district.

Funds shall only be distributed from the reserve funds after a majority vote of the school committee and a majority vote of the board of selectman or city council, or, in the case of a regional school district by a majority vote of the board of selectmen or city council in a majority of the member communities of the district.

The district treasurer may invest the monies in the manner authorized in section 54 of chapter 44 and any interest earned thereon shall be credited to and become part of the fund.

Chapter 44, MUNICIPAL FINANCE, Section 53: City, town or district funds; use and disposition

All moneys received by any city, town or district officer or department, except as otherwise provided by special acts and except fees provided for by statute, shall be paid by such officers or department upon their receipt into the city, town or district treasury. Any sums so paid into the city, town or district treasury shall not later be used by such officer or department without specific appropriation thereof; provided, however, that (1) sums allotted by the commonwealth or a county to cities or towns for highway purposes and sums allotted by the commonwealth to cities, towns or districts for water pollution control purposes shall be available therefor without specific appropriation, but shall be used only for the purposes for which the allotment is made or to meet temporary loans issued in anticipation of such allotment as provided in section six or six A, (2) sums not in excess of \$150,000 recovered under the terms of a fire or physical damage insurance policy or received in restitution for damage done to such city, town or district property may, with the approval of the chief executive officer, be used by the officer or department having control of the city, town or

district property for the restoration or replacement of such property without specific appropriation during the fiscal year in which they are received or 120 days after receipt, whichever is later, and **(3) sums recovered from pupils in the public schools for loss of or damage to school books, materials, electronic devices or other learning aids provided by the school committee, or paid by pupils for materials used in the industrial arts projects, may be used by the school committee for the restoration or replacement of such books or materials without specific appropriation.**

Chapter 44, MUNICIPAL FINANCE, Section 53A: Grants and gifts; acceptance and expenditure

An officer or department of any city or town, or of any regional school or other district, may accept grants or gifts of funds from the federal government and from a charitable foundation, a private corporation, or an individual, or from the commonwealth, a county or municipality or an agency thereof, and in the case of any grant or gift given for educational purposes may expend said funds for the purposes of such grant or gift with the approval of the school committee, and in the case of any other grant or gift may expend such funds for the purposes of such grant or gift in cities having a Plan D or Plan E form of government with the approval of the city manager and city council, in all other cities with the approval of the mayor and city council, in towns with the approval of the board of selectmen, and in districts with the approval of the prudential committee, if any, otherwise the commissioners. In the case of grants from the federal government or from the commonwealth, a county or municipality or agency or instrumentality thereof, upon receipt of an agreement from the grantor to provide advance payment or reimbursement to the city, town or district, the officer or department may spend the amount of the advance payment, or the amount to be reimbursed, for the purposes of the grant, subject to the approvals required by this section. Any advance payment or reimbursement shall be applied to finance the grant expenditures; provided, however, that any expenditures outstanding at the close of the fiscal year after the fiscal year in which the grantor approved the agreement shall be reported by the auditor or accountant of the city, town or district, or other officer having similar duties, or by the treasurer if there be no such officer, to the assessors, who shall include the amount so reported in the determination of the next annual tax rate, unless the city, town or district has otherwise made provision therefor. Notwithstanding the provisions of section fifty-three, any amounts so received by an officer or department of a city, town or district shall be deposited with the treasurer of such city, town or district and held as a separate account and may be expended as aforesaid by such officer or department receiving the grant or gift without further appropriation. If the express written terms or conditions of the grant agreement so stipulate, interest on the grant funds may remain with and become a part of the grant account and may be expended as part of the grant by such officer or department receiving the grant or gift without further appropriation. Any grant, subvention or subsidy for educational purposes received by an officer or department of a city, town or school district from the federal government may be expended by the school committee of such city, town or district without including the purpose of such expenditure in, or applying such amount to, the annual or any supplemental budget or appropriation request of such committee; provided, however, that this sentence shall not apply to amounts so received to which section twenty-six C of chapter seventy-one of the

General Laws, and chapter six hundred and twenty-one of the acts of nineteen hundred and fifty-three, as amended, and chapter six hundred and sixty-four of the acts of nineteen hundred and fifty-eight, as amended, apply; and, provided further, that notwithstanding the foregoing provision, this sentence shall apply to amounts so received as grants under the Elementary and Secondary Education Act of 1965, (Public Law 89–10). After receipt of a written commitment from the federal government approving a grant for educational purposes and in anticipation of receipt of such funds from the federal government, the treasurer, upon the request of the school committee, shall pay from the General Fund of such municipality compensation for services rendered and goods supplied to such federal grant programs, such payments to be made no later than ten days after the rendition of such services or the supplying of such goods; provided, however, that the provisions of such federal grant would allow the treasurer to reimburse the General Fund for the amounts so advanced.

Chapter 44, MUNICIPAL FINANCE, Section 53A1/2: Gifts of tangible personal property; acceptance

A city council, with the mayor's approval if the charter so provides, or a board of selectmen, or prudential committee or town council may, in its sole discretion and authority, accept gifts of tangible personal property on behalf of the city, town or district from the federal government, a charitable foundation, private corporation, individual, or from the commonwealth or any political subdivision thereof, and may, in its sole discretion and authority, use said gifts, without specific appropriation thereof, for the purpose of such a gift or, if no restrictions are attached to the gift, for such other purposes as it deems advisable.

Chapter 44, MUNICIPAL FINANCE, Section 53E: Agencies, boards, etc.; annual operating costs; offset by estimated receipts of user fees

Notwithstanding the provisions of section fifty-three, a city or town which accepts the provisions of this section may specify when making an appropriation for the annual ordinary operating costs of any agency, board, department or office of said city or town that such costs may be offset, in part or in the aggregate, by the estimated receipts from the fees charged to users of the services provided by such agency, board, department or office. The use of such fees shall be limited to an amount not to exceed the actual amounts received during the previous fiscal year or such other estimated amount as may be approved, in advance of appropriation, by the commissioner of revenue or his designee, and which is based upon adequate documented material supporting such estimated amounts. Receipts so allocated shall be deposited in a special account by the city or town treasurer or otherwise specifically identified and may be expended for the purpose allocated without further appropriation. Any balance in such accounts at the end of the fiscal year shall be deposited into the general treasury of the city or town.

Any deficit resulting from any city or town acting under the provisions of this section shall be reported by the auditor, accountant or other officer having similar duties, or by the treasurer if there be no such officer, to the assessors, who shall include the amount so reported in the aggregate appropriations to be assessed in the next subsequent annual tax levy, unless the

city or town has provided funds to eliminate such deficit. Any deficit so incurred must be raised by taxation and shall be subject to all applicable provisions of chapter fifty-nine. Each agency, board, department or office shall prepare an annual report of the change in cash balances in such entity which shall detail the cash receipts and disbursements for the year and shall be submitted to the mayor, city council, city manager, board of selectmen or town manager for their review and a copy of said report shall be submitted to the director of the bureau of accounts. Such report shall be prepared and submitted within forty-five days after the close of the fiscal year.

All such sums, so allocated, shall be treated as amounts voted from available funds for the purpose of deduction in accordance with the provisions of section twenty-three of chapter fifty-nine. All amounts voted from available funds shall be itemized in a schedule, on a form approved by the commissioner of revenue, prepared by the city or town clerk and included with the submission for approval of the tax rate by the commissioner of revenue as provided in section twenty-three of chapter fifty-nine. The assessors shall further attest, on said schedule, that the receipts itemized therein have not been included in any other deduction from the gross amounts to be raised.

Chapter 44, MUNICIPAL FINANCE, Section 53E1/2 Revolving funds

Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of 1 or more revolving funds by 1 or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund: (1) the programs or activities for which the revolving fund may be expended; (2) the departmental receipts in connection with those programs or activities that shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin. Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

CHAPTER 71B - CHILDREN WITH SPECIAL NEEDS - Section 5A - Special Education Reimbursement Program (Circuit Breaker)

Section 5A. (a) There is hereby established, subject to appropriation, a special education reimbursement program. Said program shall reimburse municipalities for the eligible instructional costs associated with implementing individual education plans, so-called, of students receiving special education services pursuant to this chapter. Said reimbursements shall be in addition to amounts distributed pursuant to chapter 70 and shall not be included in the calculation of base aid, as defined in said chapter 70, for any subsequent fiscal year. Said reimbursement shall not include costs incurred by municipalities for transportation. Charter schools shall receive reimbursements under this section in the same manner as districts. The department shall define, consistent with this section and in regulations it shall promulgate, those instructional costs associated with implementing individual education plans for pupils that shall be eligible for reimbursement under said program.

(b) For the purposes of this section, the following words shall have the following meanings:—

"Instructional costs", shall include only those costs directly attributable to providing the special education services on the student's individual education plan, such as salary of educational personnel, salary of related services personnel, costs for specialized books, materials, or equipment, tuition costs, if the student is receiving services from other than the local public school, consultant costs if directly attributable to the student's instructional program, and instructional costs of extended day or year services if such services are a part of the individual education plan. Such costs shall be prorated as appropriate to reflect group activities or costs for part time services. Instructional costs shall not include transportation

costs, administrative or overhead costs, the costs of adapting classrooms or materials that are used by more than one student, the costs of fringe benefits of personnel employed by the school district, nor the costs associated with evaluation, development of the individual education plan, or service coordination for the student with disabilities. Instructional costs for the purposes of this reimbursement program also shall not include the salary of personnel providing educational services when such services are not specially designed instruction for the student with disabilities.

(c) Instructional costs eligible for reimbursement under the program shall be reported by a school district to the department in a form and manner as prescribed by the commissioner. For each such school district, the department shall review the report and approve those per pupil instructional costs that are eligible for reimbursement pursuant to the program within 30 days of submission. Based upon the approved costs, the department shall calculate the reimbursement due a municipality. The costs of programs shall be reimbursed at 75 per cent of all the approved costs that exceed 4 times the state average per pupil foundation budget, as defined in said chapter 70, for the previous fiscal year.

Notwithstanding the foregoing, the reimbursement rate for students who have no father, mother, or guardian living in the commonwealth, and for any school age child placed in a school district other than a home town by, or under the auspices of, the department of transitional assistance or the department of children and families, shall be 100 per cent of all the approved costs that exceed 4 times the state average per pupil foundation budget.

(d) Districts shall notify the department within 30 days of any change in previously approved instructional costs, including but not limited to changes in a student's enrollment status or individual educational plan.

(e) In preparing a budget recommendation for the subsequent fiscal year for consideration by the local appropriating authority, a school district shall project special education costs and enrollments, including per pupil instructional costs eligible for reimbursement under this program. The school committee's budget recommendation shall exclude any such instructional costs eligible for reimbursement under this program. Upon receipt of reimbursements paid under this program by the municipal treasurer, in the case of local school districts, or the regional district treasurer in the case of regional school districts, such amounts shall be recorded by the municipality or district as additional appropriations to the school committee, without any further action being required on the part of the local appropriating authority.

(f) Reimbursements shall be made based on the previous year's per pupil instructional costs, as pursuant to subsection (c), in compliance with department of education audits and procedures. Reimbursements shall be made in 4 quarterly payments to coincide with the distribution of funds made available pursuant to said chapter 70. Each quarterly payment shall be equal to 25 per cent of the estimated reimbursements for the previous year's submissions, subject to appropriation.

(g) Notwithstanding the foregoing, the commonwealth shall continue to pay to approved private residential schools sums authorized by this section on a direct payment basis at the request of a district and the private residential school to which that district sends a student whose tuition is partly reimbursable pursuant to this section.

Chapter 71 - Section 47 - Athletic programs; School Organizations; Student Activity Accounts

Section 47. The committee may supervise and control all athletic and other organizations composed of public school pupils and bearing the school name or organized in connection therewith. It may directly or through an authorized representative determine under what conditions the same may compete with similar organizations in other schools. Expenditures by the committee for the organization and conduct of physical education, athletics, sports, games and play, for providing proper apparatus, equipment, supplies, athletic wearing apparel, including appropriate souvenir garments and trophies, and facilities for the same in the buildings, yards and playgrounds under the control of the committee, or upon any other land which it may have the right or privilege to use for this purpose, and for the employment of experienced athletic directors to supervise said physical education, athletics, sports, games and play, shall be deemed to be for a school purpose. Expenditures by the committee for making special awards to pupils who have performed meritoriously in the fields of art, debating, distributive education, music, science, social studies or languages shall also be deemed to be for a school purpose. Cities and towns may appropriate for the employment of coaches to supervise in public schools physical education, athletics, sports, games and play, and for the transportation and expenses of public school athletic teams, coaches, cheerleaders, bands and any other groups composed of public school pupils which bear the school name and are under the control of the school committee, within and without the commonwealth, to places where athletic contests or physical education, sports, games, play, musical festivals, competition or other events are held, and for the purchase of band and cheerleaders' uniforms and musical instruments for the members of bands composed of public school pupils and bearing the school name and under the control of the school committee. All receipts by the committee in connection with the conduct of activities provided for under this section or any other activity not expressly provided for in this chapter but sponsored by the school committee in which participation is contingent upon the payment of a fee by the participant, shall be deposited with the treasurer of such town or, in cases where the town is a member of a regional school district, with the treasurer of such district and held as a separate account and expended by said school committee without further appropriation, notwithstanding the provisions of section fifty-three of chapter forty-four. No moneys may be expended from an appropriation or from the separate fund authorized by this section except upon the approval of the school committee, or of the selectmen in towns and of mayors in cities, for travel to other states.

Notwithstanding the provisions of the preceding paragraph or section fifty-three of chapter forty-four, the school committee of a city, town or district may authorize a school principal to receive money in connection with the conduct of certain student activities and to deposit such money, with the municipal or regional school district treasurer, into an interest bearing bank account, hereinafter referred to as the Student Activity Agency Account, duly established by vote of the school committee to be used for the express purpose of conducting student activities. Interest earned by such Student Activity Agency Account shall be retained by the fund and the school committee shall determine for what purpose such earnings may be used. In addition to such Student Activity Agency Account, the school committee may authorize the municipal or regional school district treasurer to establish a checking account, hereinafter

referred to as the Student Activity Checking Account, to be operated and controlled by a school principal and from which funds may be expended exclusively for student activity purposes for the student activities authorized by the school committee. Such account shall be used for expenditures only and funds received for student activities may not be deposited directly into such account.

The school committee shall vote to set the maximum balance that may be on deposit in such Student Activity Checking Account. The principal designated to operate and control such Student Activity Checking Account shall give bond to the municipality or district in such amount as the treasurer shall determine to secure the principal's faithful performance of his duties in connection with such account. To the extent that the funds are available in such Student Activity Agency Account, funds up to the maximum balance set by the school committee shall be transferred from the Student Activity Agency Account through the warrant process to initially fund such Student Activity Checking Account.

Periodically, to the extent that funds are available in such Student Activity Agency Account, the municipal or regional school district treasurer shall reimburse such Student Activity Checking Account, through the warrant process, to restore the limit set by the school committee. The principal shall adhere to such administrative procedures as the municipal or regional school district treasurer or accountant may prescribe. There shall be an annual audit of the student activity funds which shall be conducted in accordance with procedures as agreed upon between the school committee and the auditor based upon guidelines issued by the department of education.

Chapter 71 - Section 71E - Appropriations for and expenditure of receipts from adult education and continuing education programs

In any city, town or regional school district that accepts this section, all monies received by the school committee in connection with the conduct of adult education and continuing education programs, including, but not limited to: (1) adult physical fitness programs conducted under section 71B; (2) summer school programs and enrichment programs, authorized by the school committee and in connection with the use of school property under section 71; and (3) including parking fees, shall be deposited with the treasurer of the city, town or regional school district and held as separate accounts. The receipts held in such a separate account may be expended by the school committee without further appropriation for the purposes of the program or programs from which the receipts held in such account were derived or, in the case of the use of school property account, for expenses incurred in making school property available for such use, notwithstanding section 53 of chapter 44.

A city, town or regional school district may appropriate funds for the conduct of any such program or for expenses incurred in making school property available for such use, which funds shall be expended by the school committee in addition to funds provided from other sources.

Acceptance in a city or town shall be in the manner provided in section 4 of chapter 4 and in a regional school district by vote of the regional school committee. In a city, town or regional

school district that accepts this paragraph, said city, town or district may rescind its original acceptance every third year thereafter.

Chapter 71 - Section 71F - Nonresident or foster care students; deposit of tuition payments; reimbursements; expenditures and appropriations

In any city or town which accepts this section, all monies received by the school committee as tuition payments for nonresident students and as state reimbursements for students who are foster care children shall be deposited with the treasurer of the town or city and held as separate accounts. The receipts held in such a separate account may be expended by said school committee without further appropriation for expenses incurred in providing education for such nonresident students or for such students who are foster care children, notwithstanding the provisions of section fifty-three of chapter forty-four. A city or town may appropriate funds for expenses incurred in providing education for such nonresident students or for such students who are foster care children, which funds shall be expended by the school committee in addition to funds provided from other sources.

	D	E	F	G	J	K	L	M	N	O	P	Q	R	U	V	W	X	Y
1	SUMMARY OF FY19 SCHOOL REVOLVING ACCOUNTS as of 6/30/19									SUMMARY OF FY18 SCHOOL REVOLVING ACCOUNTS as of 6/30/18								
2																		
3		7/1/2018						6/30/2019			7/1/2017						6/30/2018	
4		BEGIN						ENDING			BEGIN						ENDING	
5		BALANCE	REVENUES	EXPENSES				BALANCE			BALANCE	REVENUES	EXPENSES				BALANCE	
6																		
7	SCHOOL LUNCH	\$299,627	\$1,170,339	\$1,168,100				\$301,866		SCHOOL LUNCH	\$279,145	\$1,170,043	\$1,149,561				\$299,627	
8																		
9	OTHER REVOLVING ACCOUNTS									OTHER REVOLVING ACCOUNTS								
10	KINDERGARTEN									KINDERGARTEN								
11	SUMMER SCHOOL	\$1,653	\$7,205	\$1,200				\$7,658		SUMMER SCHOOL	\$1,158	\$495					\$1,653	
12	SUMMER SCHOOL-CANAC	\$15,037	\$52,794	\$44,012				\$23,818		SUMMER SCHOOL-CANAC	\$7,951	\$43,780	\$36,694				\$15,037	
13	SUMMER SCHOOL-MUSIC	\$15,372	\$5,725	\$5,404				\$15,694		SUMMER SCHOOL-MUSIC	\$13,771	\$8,200	\$6,599				\$15,372	
14	ATHLETICS	\$263,953	\$187,412	\$247,705				\$203,660		ATHLETICS	\$264,846	\$212,126	\$212,989				\$263,983	
15	ATHLETICS - GATE RECEIPTS	\$72,739	\$52,818	\$936				\$124,621		ATHLETICS - GATE RECEIPTS	\$46,500	\$53,449	\$27,210				\$72,739	
16	GALVIN FOOTBALL	-\$11,318	\$0	\$0				-\$11,318		GALVIN FOOTBALL	-\$18,527	\$25,588	\$18,378				-\$11,318	
17	GALVIN CHEER	\$183	\$0	\$75				\$108		GALVIN CHEER	\$168	\$4,744	\$4,729				\$183	
18	CHS UNIFIED SPORTS	\$0	\$0	\$0				\$0		CHS UNIFIED SPORTS	\$0		\$0				\$0	
19	BUILDING RENTAL	\$362,856	\$289,108	\$349,023				\$302,940		BUILDING RENTAL	\$382,876	\$305,054	\$325,074				\$362,856	
20	BUILDING RENTAL-FIELD	\$19,181	\$27,729	\$43,247				\$3,663		BUILDING RENTAL-FIELD	\$42,463	\$31,324	\$54,606				\$19,181	
21	STUDENT PARKING FEES	\$21,778	\$37,935	\$35,335				\$24,378		STUDENT PARKING FEES	\$16,430	\$35,520	\$30,172				\$21,778	
22	LOST BOOKS (CHS/GMS)	\$2,969	\$0	\$222				\$2,747		LOST BOOKS (CHS/GMS)	\$9,300	\$473	\$6,804				\$2,969	
23	DRIVER EDUCATION	\$68,820	\$92,628	\$85,068				\$76,380		DRIVER EDUCATION	\$86,556	\$95,837	\$113,573				\$68,820	
24	SCHOOL TUITION-PRE SCH	\$368,080	\$186,908	\$185,052				\$369,935		SCHOOL TUITION-PRE SCH	\$367,816	\$198,016	\$187,036				\$378,796	
25	SCH TUITION - HS - EXTRA CURR.	\$29,090	\$3,640	\$815				\$31,915		SCH TUITION - HS - EXTRA CURR.	\$28,550	\$540					\$29,090	
26	SCH TUITION - GMS EXTRA CURR.	\$1,139	\$21,147	\$27,155				-\$4,869		SCH TUITION - GMS EXTRA CURR.	\$13,259	\$16,988	\$29,108				\$1,139	
27	EXTRA-CURRICULAR - CHS BOOKS	-\$125	\$3,715	\$2,379				\$1,212		EXTRA-CURRICULAR - CHS BOOKS	-\$1,941	\$3,754	\$1,938				-\$125	
28	ELEM. RECORDER	-\$168	\$1,564	\$1,507				-\$111		ELEM. RECORDER	-\$329	\$1,603	\$1,442				-\$168	
29	SCH TUITION-ENCORE EXTRA CURR.	\$19,767	\$40,931	\$43,571				\$17,127		SCH TUITION-ENCORE EXTRA CURR.	\$14,196	\$52,266	\$46,695				\$19,767	
30	EXTRA CURR. DRAMA - CHS	-\$8,002	\$56,262	\$61,143				-\$12,884		EXTRA CURR. DRAMA - CHS	-\$566	\$46,525	\$53,961				-\$8,002	
31	EXTRA CURR. DRAMA - GMS	\$4,886	\$5,644	\$11,100				-\$570		EXTRA CURR. DRAMA - GMS	\$5,251	\$10,115	\$10,479				\$4,886	
32	TRANSPORTATION	\$307,721	\$319,236	\$367,405				\$259,552		TRANSPORTATION	\$321,917	\$300,873	\$315,069				\$307,721	
33	NON-RESIDENT TUITIONS	\$7,688	\$24,642	\$0				\$32,330		NON-RESIDENT TUITIONS	\$36,384	\$31,304	\$60,000				\$7,688	
34																		
35	SUB TOTAL OTHER REVOLVING	\$1,563,299	\$1,417,043	\$1,512,354				\$1,467,988		SUB TOTAL OTHER REVOLVING	\$1,638,029	\$1,478,573	\$1,542,557				\$1,574,045	
36																		
37	GRAND TOTAL REVOLVING	\$1,862,926	\$2,587,382	\$2,680,454				\$1,769,854		GRAND TOTAL REVOLVING	\$1,917,174	\$2,648,616	\$2,692,118				\$1,873,672	
38																		
39																		
40	SPED CIRCUIT BREAKER	\$244,877	\$2,068,219	\$911,508				\$1,401,588		SPED CIRCUIT BREAKER	\$682,095	\$1,004,034	\$1,441,252				\$244,877	
41																		
42	GRAND TOTAL REVOLVING AND CB	\$2,107,803	\$4,655,601	\$3,591,962				\$3,171,442		GRAND TOTAL REVOLVING AND CB	\$2,599,269	\$3,652,650	\$4,133,369				\$2,118,549	

	Z	AA	AB	AC	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AQ	AR	AS	AT
1	SUMMARY OF FY17 SCHOOL REVOLVING ACCOUNTS as of 06/30/2017									SUMMARY OF FY16 SCHOOL REVOLVING ACCOUNTS as of 06-30-2016							
2																	
3		7/1/2016						6/30/2017			7/1/2016						6/30/2016
4		BEGIN						ENDING			BEGIN						ENDING
5		<u>BALANCE</u>	<u>REVENUES</u>	<u>EXPENSES</u>		<u>BALANCE</u>				<u>BALANCE</u>	<u>REVENUES</u>	<u>EXPENSES</u>		<u>BALANCE</u>			
6																	
7		SCHOOL LUNCH	\$294,316	\$1,132,828	\$1,147,999	\$279,145		SCHOOL LUNCH		\$281,600	\$1,137,000	\$1,130,069		\$288,531			
8																	
9	OTHER REVOLVING ACCOUNTS							OTHER REVOLVING ACCOUNTS									
10	KINDERGARTEN	\$214,324	\$883	\$215,207		\$0		KINDERGARTEN		\$173,597	\$415,049	\$401,542		\$187,104			
11	SUMMER SCHOOL	\$1,348		\$190		\$1,158		SUMMER SCHOOL		\$1,127	\$2,400	\$2,179		\$1,348			
12	SUMMER SCHOOL-CANAC	\$28,091	\$15,883	\$36,023		\$7,951		SUMMER SCHOOL-CANAC		\$38,872	\$30,925	\$41,706		\$28,091			
13	SUMMER SCHOOL-MUSIC	\$9,683	\$10,525	\$6,437		\$13,771		SUMMER SCHOOL-MUSIC		\$5,919	\$8,450	\$4,686		\$9,683			
14	ATHLETICS	\$193,157	\$213,826	\$142,137		\$264,846		ATHLETICS		\$170,934	\$203,953	\$181,730		\$193,157			
15	ATHLETICS - GATE RECEIPTS	\$10,159	\$36,341			\$46,500		ATHLETICS - GATE RECEIPTS		\$0	\$37,511	\$27,352		\$10,159			
16	GALVIN FOOTBALL	\$0	\$7,170	\$25,697		-\$18,527		GALVIN FOOTBALL		\$0	\$6,240	\$6,240		\$0			
17	GALVIN CHEER		\$168			\$168		GALVIN CHEER									
18	CHS UNIFIED SPORTS		\$2,000	\$2,000		\$0		CHS UNIFIED SPORTS									
19	BUILDING RENTAL	\$319,118	\$329,275	\$292,474		\$355,919		BUILDING RENTAL		\$300,832	\$339,837	\$322,116		\$318,553			
20	BUILDING RENTAL-FIELD	\$51,526	\$25,565	\$34,628		\$42,463		BUILDING RENTAL-FIELD		\$49,440	\$25,420	\$23,334		\$51,526			
21	STUDENT PARKING FEES	\$12,890	\$33,540	\$30,000		\$16,430		STUDENT PARKING FEES		\$11,030	\$31,860	\$30,000		\$12,890			
22	LOST BOOKS (CHS/GMS)	\$6,376	\$3,020	\$96		\$9,300		LOST BOOKS (CHS/GMS)		\$4,447	\$3,080	\$1,151		\$6,376			
23	DRIVER EDUCATION	\$80,535	\$89,269	\$83,248		\$86,556		DRIVER EDUCATION		\$76,545	\$89,105	\$85,115		\$80,535			
24	SCHOOL TUITION-PRE SCH	\$271,172	\$197,219	\$116,081		\$352,310		SCHOOL TUITION-PRE SCH		\$196,151	\$173,024	\$119,363		\$249,812			
25	SCH TUITION - HS - EXTRA CURR.	\$17,934	\$28,562	\$17,946		\$28,550		SCH TUITION-HS/GMS EXTRA CURR.		\$13,430	\$32,536	\$8,032		\$37,934			
26	SCH TUITION - GMS EXTRA CURR.	\$10,000	\$18,993	\$15,734		\$13,259		SCH TUITION - GMS EXTRA CURR.									
27	EXTRA-CURRICULAR - CHS BOOKS	-\$1,335	\$5,433	\$6,039		-\$1,941		EXTRA-CURRICULAR - CHS BOOKS			\$4,566	\$5,901		-\$1,335			
28	ELEM. RECORDER		\$1,365	\$1,694		-\$329		ELEM. RECORDER									
29	SCH TUITION-ENCORE EXTRA CURR.	\$9,020	\$42,542	\$37,366		\$14,196		SCH TUITION-ENCORE EXTRA CURR.		\$13,349	\$57,410	\$61,739		\$9,020			
30	EXTRA CURR. DRAMA - CHS	\$915	\$20	\$1,501		-\$566		EXTRA CURR. DRAMA - CHS		\$5,876	\$6,437	\$11,398		\$915			
31	EXTRA CURR. DRAMA - GMS	\$3,334	\$9,229	\$7,312		\$5,251		EXTRA CURR. DRAMA - GMS		\$9,776	\$12,701	\$19,143		\$3,334			
32	TRANSPORTATION	\$288,768	\$288,328	\$256,429		\$320,667		TRANSPORTATION		\$337,942	\$320,601	\$369,775		\$288,768			
33	NON-RESIDENT TUITIONS	\$36,384				\$36,384		NON-RESIDENT TUITIONS		\$31,466	\$4,918			\$36,384			
34																	
35	SUB TOTAL OTHER REVOLVING	\$1,524,254	\$1,359,156	\$1,328,239		\$1,594,316		SUB TOTAL OTHER REVOLVING		\$1,440,733	\$1,806,023	\$1,722,502		\$1,524,254			
36																	
37	GRAND TOTAL REVOLVING	\$1,812,785	\$2,491,984	\$2,476,238		\$1,873,461		GRAND TOTAL REVOLVING		\$1,722,333	\$2,943,023	\$2,852,571		\$1,812,785			
38																	
39																	
40	SPED CIRCUIT BREAKER	\$491,542	\$1,455,553	\$1,265,000		\$682,095		SPED CIRCUIT BREAKER		\$440,684	\$1,603,858	\$1,553,000		\$491,542			
41																	
42	GRAND TOTAL REVOLVING AND CB	\$2,304,327	\$3,947,537	\$3,741,238		\$2,555,556		GRAND TOTAL REVOLVING AND CB		\$2,163,017	\$4,546,881	\$4,405,571		\$2,304,327			

REVOLVING FUNDS FOR SCHOOL DEPARTMENT PROGRAMS

The purpose of this chart is to provide general information about revolving funds allowed by Massachusetts law. It is not designed to address all questions or issues about the listed funds. Nothing contained in the chart changes the laws that authorize and govern these funds.

A revolving fund separately accounts for specific revenues and earmarks them for expenditure by a board or officer without appropriation for particular purposes to support the activity, program or service that generated the revenues. Typically, revolving funds are authorized by state law for programs or services with expenses that (1) fluctuate with demand and (2) can be matched with the fees, charges or other revenues collected during the year.

The board or officer with authority to spend from a revolving fund can only incur liabilities and spend from the available, unspent and unencumbered balance of actual collections.

REVOLVING FUND	LOCAL ACCEPTANCE	TOWN MEETING/ CITY COUNCIL ACTION	DEPARTMENT/ ACTIVITIES	MUNICIPAL SALARIES	CAPITAL ITEMS/ DEBT SERVICE	STATUTORY SPENDING CEILING	REVENUE SOURCE	INTEREST	FUND BALANCE	OTHER ACCOUNTING PROCEDURES	REPORTS	OTHER
ADULT AND CONTINUING EDUCATION G.L. c. 71, § 71E	YES IN REGIONAL SCHOOL DISTRICT, BY VOTE OF THE SCHOOL COMMITTEE	NONE	ADULT EDUCATION AND CONTINUING EDUCATION, ADULT PHYSICAL FITNESS, SUMMER SCHOOL AND ENRICHMENT PROGRAMS	YES	NOT PROHIBITED	NONE	PARTICIPATION FEES AND PROGRAM RECEIPTS	GENERAL FUND	CARRIES FORWARD TO NEXT FY	SEPARATE FUNDS FOR ADULT PROGRAMS AND SUMMER SCHOOL AND ENRICHMENT PROGRAMS		
COMMUNITY SCHOOLS G.L. c. 71, § 71C	NO	NONE	MATERIALS AND EQUIPMENT FOR COMMUNITY SCHOOL PROGRAMS	NO	PROGRAM EQUIPMENT	\$10,000	PARTICIPATION FEES AND PROGRAM RECEIPTS	GENERAL FUND	CARRIES FORWARD TO NEXT FY			
CULINARY ARTS G.L. c. 71, § 17A	YES IN REGIONAL SCHOOL DISTRICT, BY VOTE OF THE SCHOOL COMMITTEE AND A MAJORITY OF MEMBER CITY OR TOWN SELECTBOARDS OR CITY COUNCILS	NONE	CULINARY ARTS PROGRAMS	NO	PROGRAM EQUIPMENT	\$15,000 TOTAL \$5,000 IN EQUIPMENT PURCHASES	SALE OF CULINARY PROGRAM PRODUCTS	GENERAL FUND	CARRIES FORWARD TO NEXT FY	FY RECEIPTS OVER \$15,000 CREDITED TO GENERAL FUND	ANNUAL AUDIT BY TREASURER TO SCHOOL COMMITTEE, MAYOR OR CITY MANAGER AND CITY COUNCIL, SELECTBOARD OR TOWN MANAGER COPY TO BOA (SCHEDULE A)	

REVOLVING FUND	LOCAL ACCEPTANCE	TOWN MEETING/ CITY COUNCIL ACTION	DEPARTMENT/ ACTIVITIES	MUNICIPAL SALARIES	CAPITAL ITEMS/ DEBT SERVICE	STATUTORY SPENDING CEILING	REVENUE SOURCE	INTEREST	FUND BALANCE	OTHER ACCOUNTING PROCEDURES	REPORTS	OTHER
NON-RESIDENT STUDENT TUITION G.L. c. 71, § 71F G.L. c. 71, § 16D½	YES IN CITY OR TOWN NO IN REGIONAL SCHOOL DISTRICT	NONE	EDUCATION EXPENSES OF NON-RESIDENT AND FOSTER CARE CHILDREN ENROLLED IN SCHOOL	YES	INSTRUCTIONAL EQUIPMENT THAT COULD BE FUNDED FROM SCHOOL BUDGET**	NONE	NON-RESIDENT TUITION PAYMENTS AND STATE REIMBURSEMENTS FOR FOSTER CARE CHILDREN	GENERAL FUND	CARRIES FORWARD TO NEXT FY			
SCHOOL BUS ADVERTISING c. 184, § 197 OF THE ACTS OF 2002	NO	NONE	EDUCATION EXPENSES	YES	INSTRUCTIONAL EQUIPMENT THAT COULD BE FUNDED FROM SCHOOL BUDGET**	NONE	SALE OF ADVERTISING SPACE ON SCHOOL BUSES	GENERAL FUND	CARRIES FORWARD TO NEXT FY			SALE OF SPACE MUST BE OVERSEEN BY GOVERNING BOARD APPOINTED BY SCHOOL COMMITTEE AND IS SUBJECT TO STATUTORY STANDARDS
SCHOOL CHOICE TUITION G.L. c. 76, § 12B(o)	NO	NONE	EDUCATION EXPENSES	YES	INSTRUCTIONAL EQUIPMENT THAT COULD BE FUNDED FROM SCHOOL BUDGET**	NONE	SCHOOL CHOICE TUITION PAYMENTS AND FEDERAL, STATE OR OTHER PAYMENTS, GIFTS AND GRANTS	GENERAL FUNDS	CARRIES FORWARD TO NEXT FY			
SCHOOL EXTENDED SERVICES G.L. c. 71, § 26C	NO	NONE	EXTENDED SCHOOL SERVICES FOR CHILDREN	YES	NOT PROHIBITED	NONE	PROGRAM FEES, FEDERAL FUNDS, OTHER GRANTS, GIFTS, DONATIONS	GENERAL FUND	CARRIES FORWARD TO NEXT FY			PROGRAMS MUST BE APPROVED BY COMMISSIONER OF ELEMENTARY AND SECONDARY EDUCATION (DESE)
SCHOOL LUNCH c. 548 OF THE ACTS OF 1948, AS AMENDED BY c. 650, § 1969	NO	NONE	OPERATION OF SCHOOL LUNCH PROGRAMS	YES	PROGRAM EQUIPMENT	NONE	FEES FROM SALES OF LUNCH AND OTHER MEALS, SCHOOL LUNCH GRANT FUNDS	REVOLVING FUND	CARRIES FORWARD TO NEXT FY	MUST COMPLY WITH PRESCRIBED FEDERAL AND STATE REPORTING AND AUDITING REQUIREMENTS		

** Refers to equipment used in instruction that school committee may fund within its annual appropriation and generally considered "Instructional Equipment" under DESE end of year financial reporting guidelines

REVOLVING FUND	LOCAL ACCEPTANCE	TOWN MEETING/ CITY COUNCIL ACTION	DEPARTMENT/ ACTIVITIES	MUNICIPAL SALARIES	CAPITAL ITEMS/ DEBT SERVICE	STATUTORY SPENDING CEILING	REVENUE SOURCE	INTEREST	FUND BALANCE	OTHER ACCOUNTING PROCEDURES	REPORTS	OTHER
SCHOOL RENTAL G.L. c. 40, § 3 G.L. c. 71, § 16(r)	NO, BUT PROVISION PERMITTING USE OF FUNDS FOR ANY FACILITY AND FUND CARRY OVER APPLIES ONLY IN CITY OR TOWN AND REQUIRES ACCEPTANCE (SEE DEPARTMENT/ ACTIVITIES; FUND BALANCE)	NONE	UPKEEP OF RENTED FACILITY OR SPACE, INCLUDING CUSTODIAL COSTS, UTILITIES, ORDINARY REPAIRS AND MAINTENANCE. MAY BE USED FOR UPKEEP OF ANY SCHOOL FACILITY IF CITY OR TOWN HAS ACCEPTED PROVISION SO PERMITTING	YES	NOT PROHIBITED	NONE	RENTAL PAYMENTS FROM LESSEES OF SURPLUS SCHOOLS OR SURPLUS SPACE IN SCHOOL IN USE	GENERAL FUND	CLOSES TO GENERAL FUND AT END OF FY, UNLESS CITY/TOWN HAS ACCEPTED PROVISION PERMITTING CARRY OVER TO NEXT FY CLOSES TO EXCESS AND DEFICIENCY IN REGIONAL SCHOOL DISTRICT			LEASING OF SURPLUS SPACE IN SCHOOL IN USE MUST BE APPROVED BY DESE
STUDENT ATHLETICS AND ACTIVITIES G.L. c. 71, § 47	NO	NONE	SCHOOL COMMITTEE SPONSORED ATHLETIC AND EXTRACURRICULAR PROGRAMS, AWARDS, EQUIPMENT AND FACILITIES	YES	PROGRAM EQUIPMENT AND FACILITIES	NONE	PARTICIPATION FEES AND PROGRAM RECEIPTS	GENERAL FUND	CARRIES FORWARD TO NEXT FY			USE OF FUND FOR OUT-OF-STATE TRAVEL EXPENSES REQUIRES APPROVAL OF MAYOR OR SELECTBOARD
STUDENT ACTIVITY AGENCY G.L. c. 71, § 47	NO	NONE	SCHOOL COMMITTEE AUTHORIZED STUDENT ACTIVITIES	NOT APPLICABLE	NOT APPLICABLE	NONE	STUDENT ACTIVITY RECEIPTS	AGENCY ACCOUNT	CARRIES FORWARD TO NEXT FY	PRINCIPAL AUTHORIZED BY SCHOOL COMMITTEE TO RECEIVE STUDENT ACTIVITY AGENCY MONIES MUSTTURN OVER TO TREASURER FOR DEPOSIT INTO STUDENT ACTIVITY AGENCY CHECKING ACCOUNT	ANNUAL AUDIT BASED ON PROCEDURES AGREED TO BY SCHOOL COMMITTEE AND AUDITOR, AND DESE GUIDELINES	SCHOOL COMMITTEE MAY AUTHORIZE PRINCIPAL TO SPEND MONIES IN STUDENT ACTIVITY AGENCY CHECKING ACCOUNT FOR STUDENT ACTIVITIES. PRINCIPAL MUST BE BONDED IN AMOUNT FIXED BY TREASURER AND MUST FOLLOW ADMINISTRATIVE PROCEDURES ESTABLISHED BY TREASURER OR ACCOUNTING OFFICER SCHOOL COMMITTEE (1) FIXES MAXIMUM BALANCE ON DEPOSIT IN CHECKING ACCOUNT, (2) TRANSFERS THROUGH WARRANT PROCESS INITIAL FUNDS FROM AGENCY ACCOUNT INTO CHECKING ACCOUNT FOR TREASURER TO REPLENISH PERIODICALLY

REVOLVING FUND	LOCAL ACCEPTANCE	TOWN MEETING/ CITY COUNCIL ACTION	DEPARTMENT/ ACTIVITIES	MUNICIPAL SALARIES	CAPITAL ITEMS/ DEBT SERVICE	STATUTORY SPENDING CEILING	REVENUE SOURCE	INTEREST	FUND BALANCE	OTHER ACCOUNTING PROCEDURES	REPORTS	OTHER
USE OF SCHOOL PROPERTY G.L.c. 71, § 71E	YES IN REGIONAL SCHOOL DISTRICT, BY VOTE OF THE SCHOOL COMMITTEE	NONE	EXPENSES OF MAKING FACILITY AVAILABLE, INCLUDING ADDITIONAL CUSTODIAL COSTS, UTILITIES, ORDINARY REPAIRS AND MAINTENANCE	YES	NOT PROHIBITED	NONE	FEES AND CHARGES FOR USE OF FACILITY SCHOOL PARKING FEES	GENERAL FUND	CARRIES FORWARD TO NEXT FY			USE OF SCHOOL FACILITIES BY INDIVIDUALS, GROUPS, ORGANIZATIONS FOR CIVIC, SOCIAL, EDUCATIONAL RECREATIONAL PURPOSES GOVERNED BY SCHOOL COMMITTEE POLICIES ESTABLISHED UNDER G.L. c. 71, § 71
VOCATIONAL EDUCATION G.L. c. 74, § 14B	YES IN REGIONAL SCHOOL DISTRICT, BY VOTE OF THE SCHOOL COMMITTEE AND A MAJORITY OF MEMBER CITY OR TOWN SELECTBOARDS OR CITY COUNCILS	NONE	CULINARY ARTS, HOME ECONOMIC AND OTHER VOCATIONAL-TECHNICAL SCHOOL PROGRAMS	NO	PROGRAM EQUIPMENT	NONE	SALE OF PROGRAM PRODUCTS AND SERVICES	GENERAL FUND	CARRIES FORWARD TO NEXT FY		ANNUAL REPORT BY SCHOOL SUPERINTENDENT TO MAYOR OR CITY MANAGER AND CITY COUNCIL, SELECTBOARD OR TOWN MANAGER COPY TO BOA (SCHEDULE A)	

**Town of Canton
Community Preservation Committee
FY 2020 CPA Application Form
Due date: Friday, November 15, 2019 by 5:00 pm**

Submit one (1) unbound original copy and one (1) electronic version to:

Canton Community Preservation Committee
801 Washington Street
Canton, MA 02021
e-mail: ccpc@town.canton.ma.us

Canton Public Schools

Name of Applicant/Applicant Organization (and co-applicant, if applicable)

Name of Property Owner, if different from applicant (a signed affidavit from the Property Owner may be requested)

Barry S. Nectow

Contact Name

Signature of Authorized Representative of Applicant

960 Washington Street, Canton, MA 02021

Mailing Address

781-821-5060 X1245

Daytime Phone

William H. Galvin Middle School Basketball Courts Refinishing Project

Project Name

nectowb@cantonma.org

Email

55 Pecunit Street, Canton, MA 02021

Address of Proposal (or assessor's parcel ID)

Category (check all that apply):

☐ community housing ☐ historic resources ☐ open space ☒ recreation

CPA funding requested: \$35,097

Total cost of proposed project: \$38,997

Project Description: Answer the following questions in the space provided or on a separate sheet of paper. Refer to *Guidelines for CPA Funding Requests* while completing this application. Applications will be returned as incomplete if all information is not provided. Include supporting materials, as necessary.

1. Goals: What are the goals of the proposed project? First, explain the relationship of those goals to those of the Community Preservation Act (see Addendum #1 below for information on the CCPA's goals). Second, explain how the project advances the goals of Canton's most recent open space, land use, affordable housing and historic preservation planning documents.

The William H. Galvin Middle School Basketball Courts Refinishing Project ("Project") aligns with two of the Canton Community Preservation Act Goals: to acquire, Create and Preserve Open Space and to Acquire, Create and Preserve Land for Recreational Use (*plus* Rehabilitate or Restore **Land for Recreational Use**). The basketball courts are cracked and uneven and refinishing the courts will preserve one of Canton's most utilized open spaces. Additionally, basketball meets the definition of recreation and the project will allow the basketball courts to continue to be used as a recreational option.

2. Community Need and Public Benefit: Why is this project needed? How does it benefit the public? Consider the following: people who will directly benefit from the completed project; resources that will be protected because of this project.

The project is needed because the basketball courts are in a state of disrepair. The surface is cracked and uneven. The courts remain safe but are underutilized because the courts present an increased risk of ankle or knee injuries due the uneven surfaces. Once repaired, the basketball courts at the William H. Galvin Middle School could be used by Canton Parks and Recreation, the middle school and the residents of Canton. The courts are one of two sets of public basketball courts in the town. The other set of courts, at the John F. Kennedy Elementary School, were recently refinished and are used by Canton Park and Recreation for

League play as well as “pick-up” basketball by adults and children of Canton. The courts at JFK are also used as part of the wellness curriculum and for free play during recess time.

3. Timeline: What is the schedule for project implementation? Include a timeline for all milestones.

The project will be completed during FY21, at a time least disruptive to the residents of Canton and Galvin Middle School Programming.

4. Success Factors: How will the success of this project be measured? Be as specific as possible.

The project will be judged successful when court play resumes after project completion. Additionally, although difficult to quantify, success can also be measured by improvement in the quality of play due to a better court surface.

5. Credentials: How will the experience of the applicant(s) and any contractors contribute to the successful implementation of this project?

If funding for the project is approved at the 2020 town meeting, the Canton Building Renovations Committee (“BRC”) will provide project oversight. The BRC has many years overusing similar projects in the town. They will bid out construction of the project and chose a contractor with experience in similar projects.

6. Other Funding: What additional funding sources are available, committed, or under active consideration? Include copies of commitment letters or rejection letters and describe any other attempts to secure funding for this project.

The school department will contribute \$3,900 to the overall project costs.

7. Maintenance: If ongoing maintenance is required to protect the CPA investment in your project, how will it be funded in the future?

Maintenance of the basketball courts will be provided by the school department.

Attachments:

Budget: Applicants must provide accurate and detailed estimates of the total budget for the project and how CPA funds will be spent. All items of expenditure must be clearly identified. Distinguish between hard and soft costs and contingencies. Applicants must provide accurate and detailed estimates from potential suppliers. Projects that require deed restrictions or other legal oversight should include these estimated expenses in their proposed budget. The CCPC reserves the right to augment or adjust projected budgets for estimates associated with legal or other professional fees.

Community Support: Include any relevant letters of support for the project including demonstration of other funding sources.

Historic preservation projects: Please provide additional detailed project information as required in Addendum #2 — Supplemental Information for Historic Preservation Projects.

Digital Photography: Please be prepared to submit digital images of the project to the CCPC Administrator for use in the Town Meeting presentation. Images will be requested once project is recommended for funding.

ADDENDUM #1: COMMUNITY PRESERVATION ACT and TOWN of Canton

GOALS and SELECTION CRITERIA

Canton Community Preservation Act Goals

CPA provides a special funding source that is dedicated to community preservation needs related to community housing, historic resources, open space, and recreation. The CPA goals are to:

- o Acquire, Create, and Preserve **Open Space**
- o Acquire, Create, and Preserve **Land for Recreational Use** (*plus* Rehabilitate or Restore **Land for Recreational Use**)
- o Acquire, Rehabilitate, Restore, and Preserve **Historic Resources**
- o Acquire, Create, Preserve, and Support **Community Housing** (*plus* Rehabilitate **Community Housing** *if* the **Community Housing** was acquired or created with CPA funds)

Town of Canton Goals

The CCPC will evaluate all eligible CPA funding proposals keeping in mind the relevant goals stated in Canton's most recent planning documents. Higher priority will be granted to projects that:

- o serve more than one community preservation principle;
- o are supported by one or more relevant town committees
- o leverage multiple funding sources;
- o preserve a threatened resource;
- o allow or promote public access (if applicable);
- o can be completed at a reasonable cost;
- o are consistent with preservation program priorities. (i.e. will not divert funding from higher priority project(s))

ADDENDUM #2: SUPPLEMENTAL INFORMATION FOR HISTORIC PRESERVATION PROJECTS (required for proposals submitted under the CPA Historic Resources category)

Project Evaluation

Community Preservation Act (CPA) funds can be used for the acquisition, restoration, rehabilitation, and preservation of historic resources. The CPA defines an historic resource as a 'building, structure, vessel, real property, document or artifact that is listed on the state or national Register of Historic Places or determined by the local Historical Commission to be significant in the history, archeology, architecture or culture of the town'. Before consideration, the CCPC will determine whether or not the proposal is eligible for CPA historic preservation funds.

Please check all that apply below; this information will assist the CCPC in its evaluation.

- Property is individually listed on the State or National Register of Historic Places (applicant must provide documentation from the State or National Register)
- Property has been determined by the Canton Historical Commission to be significant in the history, culture, architecture or archeology of the town of Canton (applicant must provide documentation to this effect from the Canton Historical Commission)
- Property is located within a National Register Historic District and is considered a 'contributing structure' (applicant must provide documentation supporting the 'contributing structure' status).
- Property is located within a Historic District

Secretary of the Interior's Standards for the Treatment of Historic Properties

Historic preservation projects are required to comply with the 'Secretary of the Interior's Standards for the Treatment of Historic Properties'. The CCPC will review project plans for compliance with the Secretary's Standards. Applicants must provide complete construction drawings and specifications to the CCPC for review before construction funds will be disbursed. CPA funds may also be used for design costs; design plans produced with CPA funds shall also be consistent with the Secretary's Standards. The Secretary of the Interior's Standards are published by the National Park Service and may be accessed online at:

<http://www.nps.gov/history/hps/tps/standguide/>.

I, the undersigned, understand that CPA funded historic preservation projects are required to comply with the 'Secretary of the Interior's Standards for the Treatment of Historic Properties'

X _____
Applicant's signature

Date

Deed restrictions

The CPA requires an historic preservation deed restriction as a condition of funding for historic preservation projects, if the historic resource is being acquired by the town.

Supplemental Information required for Historic Resources funding proposals

Unless waived by the CCPC, this information is required in addition to the information requested in the funding application. If you would like to request a waiver, please submit your request in writing with your application

Please provide detailed project information, **as applicable**:

Building preservation, restoration, or rehabilitation projects:

- Provide a copy of construction plans including both existing conditions and proposed alterations, and specifications including description of existing and proposed materials. In certain circumstances, photographic documentation may satisfy the requirement for existing conditions documentation.
- Provide a statement explaining how the project will comply with the 'Standards for Rehabilitation' published in the 'Secretary of the Interior's Standards for the Treatment of Historic Properties'.

Landscape preservation, restoration, or rehabilitation projects:

- Provide a copy of project plans, including existing conditions and proposed alterations, and project specifications, including a description of existing and proposed materials, plus any additional supporting information demonstrating need for preservation, restoration, or rehabilitation. In certain circumstances, photographic documentation may satisfy the requirement for existing conditions documentation.
- Provide a statement explaining how the project will comply with the 'Standards for Rehabilitation' published in the 'Secretary of the Interior's Standards for the Treatment of Historic Properties' and the 'Guidelines for the Treatment of Cultural Landscapes'.

Design services for the preservation, restoration, or rehabilitation of a landscape or building:

- Provide a statement explaining the need for design services related to preservation, restoration, or rehabilitation.
- Provide credentials for architect/designer (specifically addressing historic preservation experience).

William H. Galvin Middle School Basketball Court Resurfacing Project					
Project Budget Estimate					
November 4, 2019					
Court Resurfacing Contractor	\$25,000	Updated 09/13/2019			
Posts, Backboards and Rims	\$12,140	Updated 10/28/2019			
Contingency (5.00%)	<u>\$1,857</u>				
Total Project Cost Estimate	\$38,997				
School Committee Funds	\$3,900				
CCPC Request	\$35,097				



PROPOSAL

Vermont Recreational Surfacing & Fencing, Inc.

P.O. Box 147

Barnet, VT 05821

www.vt-recreational.com

Toll Free: 800.639.8071

Phone: 603.638.2738

Fax: 603.638.4458

Email: vtrecnh@gmail.com

Date: 09/23/19

Submitted to:

Brian Lynch

Canton Public Schools

960 Washington Street

Canton, MA. 02021

Direct: (781) 821-5060x1130

Fax: (781) 575-6500

Lynchb@cantonma.org

Job: Galvin School Basketball Court Repairs

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Basketball Courts 160' x 80'

- > Pressure wash entire surface (Town to supply water supply)
- > Clean total surface with compressed air
- > Fill aprox 400' of cracks with court patch
- > Supply and install 400LF of Riteway Crack Repair System to structural cracks
****This system comes with a 3 year waranty against cracks reopening****
- > Total area to receive one coat of acrylic resurfacer
- > Total area to receive two coat of Standard Color *Plexipave material (*manufactured by California Products Corp. Cambridge MA 02139). Texture coat to contain the proper amount of sand to provide a tough wearing base. Top coat to contain proper amount of pigment to provide a long lasting and attractive surface.
- > Supply and install two complete sets of white textured basketball court lines

Price \$ 24,949.00

All material is guaranteed to be specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and compled in a substantial workman-like manner:

Respectfully Submitted:

Stephen Shattuck

The above prices, specifications and conditions are hereby accepted.

You are authorized to do the work as specified.

NO RETAINAGE

Acceptance of Proposal

Signature: _____

Date: _____

**Payments must be made within 30 days from invoice date.*

***An annual finance charge of 18% will be charged on all invoices over 30 days.*

****You will also be responsible for any collection fees that may occur should the account become delinquent.*



**Kennedy Elementary School
100 Dedham Street
Canton, MA 02021**

**Quote #: 101119
Date: 10/11/19
Page 1 of 2**

**District Sales Office: Rick Perras
166 Masons Island Road
Mystic, CT 06355
Mobile: 203-232-3041
Email: rickp@nefacsales.com**

WE ARE PLEASED TO QUOTE THE FOLLOWING: Outdoor Basketball Units

To: Brian Lynch
lynchb@cantonma.org

Basketball Equipment

- 4 Jaypro Titan CVX2 Outdoor Basketball Unit- Model # CV664A**
- 72" x 42" Rectangular Glass Backboard
 - Adjustable Height of 5 ½' to 10'
 - Black Powder Coat Finish
 - Breakaway Rim, Nylon Net
 - Black Pole Padding & Edge Padding
 - 6" x 6" Heavy Gauge Steel Upright
 - 4' Offset

Total Furnished and Installed.....\$ 12,139.00

*****Includes dismantle & disposal of 4 existing units*****

Qualifications

1. This quote does not include any sales or use tax. Project may be billed sales tax unless a tax exempt or resale certificate is provided to us.
2. LEED certificates not available
3. Installation to be performed during normal working hours, Monday through Friday, and with full access to site. Restricted access or work outside normal business hours will result in additional charges.

Notes:

- Quote Valid for 90 days from above date.
- Above cost is based on one shipment of all materials and one mobilization for installation. Multiple shipments and/or mobilizations may result in additional charges.
- Any special insurance endorsements as required by contract will be provided at additional charge.

We carry liability insurance of \$1M per occurrence, \$2M aggregate, and an umbrella of an additional \$2M. Additional insurance may be provided for an additional cost.

Terms: Standard Payment Terms Net 30 days with approved credit application. On orders requiring multiple shipments or installation services, progress payments are required.

Delivery: 5-6 weeks after Approvals and field check.

Labor: Open Shop Wages

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and accepted. You are authorized to provide all items as described above.

Date of acceptance: _____

Signature: _____

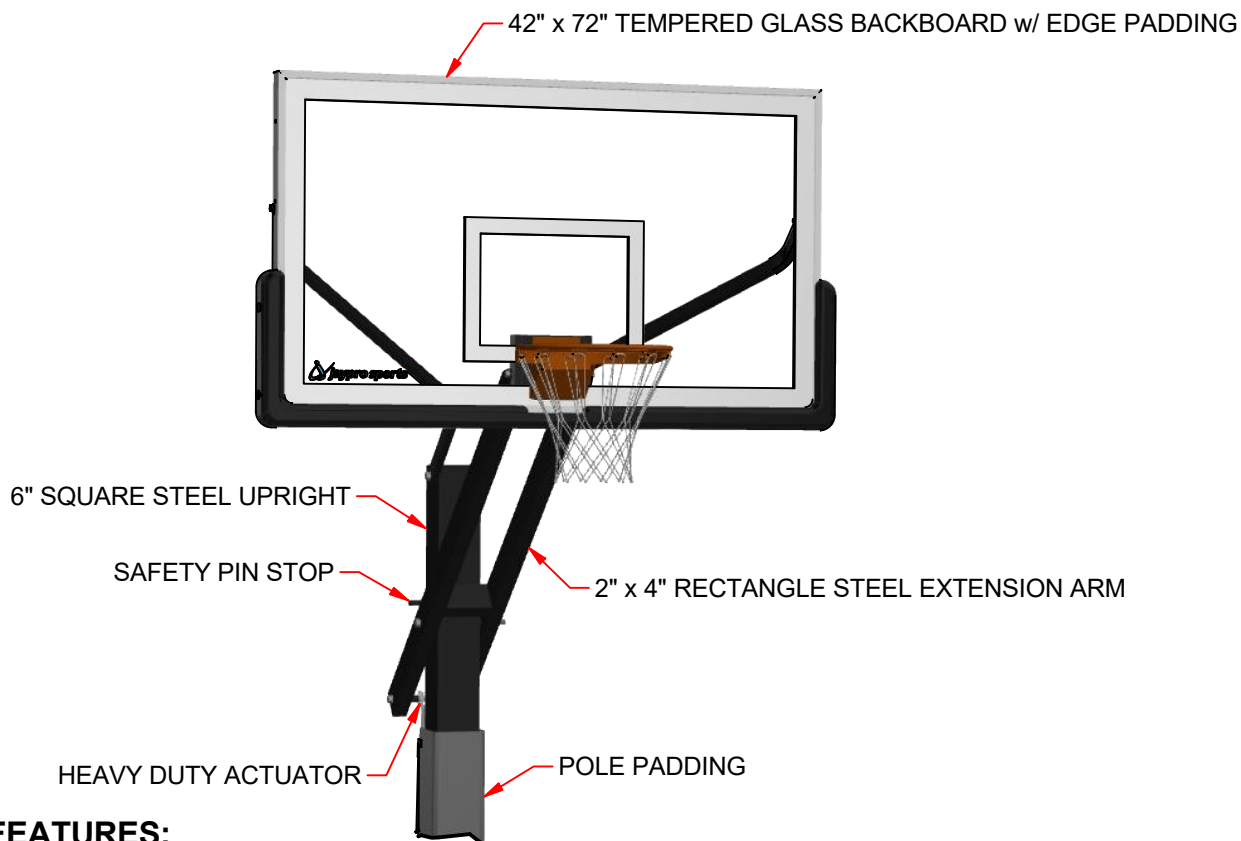
Company: _____

P.O. Number: _____

(Please include a physical copy of the purchase order for our records)

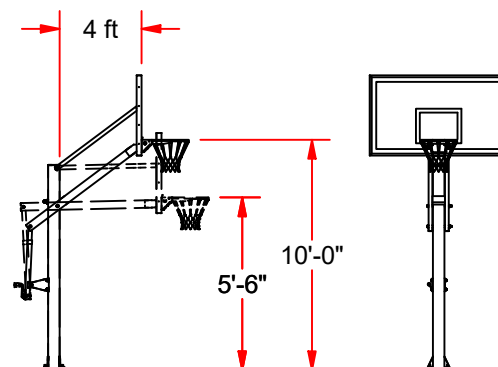
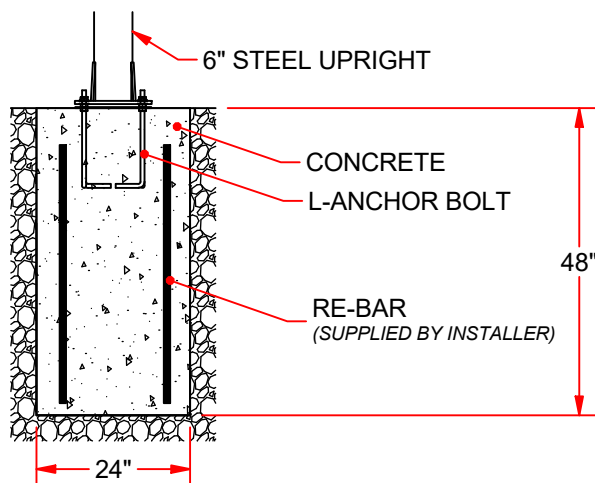


THE TITAN CVX2



FEATURES:

- > 4 FT OFFSET AT REGULATION HEIGHT
- > ADJUSTABLE HEIGHT OF 5.5 FT THRU 10 FT
- > 6" x 6" x 7 GAUGE (.180" WALL) POLE UPRIGHT
- > UPRIGHT & EXTENSION ARMS ARE CONSTRUCTED OUT OF HEAVY GAUGE STEEL
- > DUPLEX COATING, HOT-DIP GALVANIZED PLUS POWDER COAT COLOR BLACK
- > 42" x 72" TEMPERED GLASS BACKBOARD w/ BLACK EDGE PADDING
- > HEAVY DUTY ACTUATOR w/ DUAL ASSIST SPRINGS
- > BREAKAWAY RIM w/ NYLON NET
- > ALL STAINLESS STEEL HARDWARE
- > COMES WITH 2" PADDING FOR POLE & BASE PAD



CV664A

THE TITAN CVX2 6" x 6" POST CLEAR VIEW
BASKETBALL HOOP

© COPYRIGHT 2017 JAYPRO SPORTS, LLC. ALL RIGHTS RESERVED
THIS PRINT IS THE PROPERTY OF JAYPRO SPORTS, LLC. AND MAY
NOT BE REPRODUCED WITHOUT WRITTEN PERMISSION

www.jaypro.com
(800) 243-0533
976 Hartford Turnpike
Waterford, CT 06385 USA

Sheet 1 of 1