FY22 BUDGET TIMELINE – *Draft (Dated 10/20/2020)*

FY 2022-2026 CAPITAL BUDGET SCHEDULE
(All dates are tentative)

The timeline for the FY22 Capital Planning cycle is:

FY22 Capital Kick-off - Capital Budget Guidelines/Packets Distributed to CPS Staff	09/23/2020
Preliminary Deadline for Capital Budget Submissions	10/23/2020
Superintendent Review Requests with Administrators	10/26/2020 – 10/30/2020
Superintendent Review Requests with School Comm. Finance Sub-Comm	11/02/2020 – 11/05/2020
School Committee Overview of FY22 Capital – Presentation/Possible Vote - #1	11/05/2020
School Committee Reviews the FY22 Capital Plan – Detailed Presentation/Possible Vote - #2	11/12/2020
Submission to Town Finance Director- Tentative	11/13/2020
Presentation to CPC	January/February 2021

FY22 OPERATING BUDGET SCHEDULE
(All dates are tentative)

Budget Kick-off with Cabinet	10/22/2020
Superintendent to Meet with School Comm. Finance Sub-Comm to Discuss FY22 SC Budget Guidelines	10/26/2020-10/30/2020
Deadline for Operating Budget Requests from Administrators - no later than…	11/20/2020
Superintendent Meets with Administrators to Discuss Budget Requests	11/23/2020-12/04/2020
Superintendent Reviews Requests with School Comm. Finance Sub-Comm	12/10/2020-12/17/2020
Superintendent Presents FY22 Superintendent's Budget Request to School Committee	12/17/2020
SC Discussion #2 - FY22 Operating Budget	01/07/2021

SC Discussion #3 - School Committee **Votes** Preliminary FY22 Operating

Budget	01/21/2021
Preliminary FY22 Budget sent to Town Finance Director and Finance Committee	01/22/2021
Governor Releases FY22 State Budget	01/27/2021
Tentative Town Revenue Forecast Committee (RFC) meeting (Pending release of Governor's budget)	02/03/2021
Finance Committee Meets to Set the FY22 Budget Targets	02/XX/2021
School Committee- Continued Discussion of FY22 Budget (Public Hearing (tentative)	04/26/2020
2021 Annual Town Meeting	05/10/2021

ANNUAL TOWN MEETING (ATM) 2021 IMPORTATNT DATES

ATM 2021 non-zoning articles open
Deadline for ATM 2021 articles
Final Posting of ATM 2021 Warrant (BOS vote)
Warrant Posting Date
Deadline for submission of draft motions to Town Counsel