

Canton School Building Committee
Rodman Administration Building
960 Washington Street, Canton MA 02021
December 7, 2022 6:00 PM
Rodman Building Room 33A
MINUTES

Superintendent Folan asked for a motion to convene the Wednesday, December 7, 2022 Canton School Building Committee at 6:03 pm. Mr. McCarthy made the motion and seconded by Mr. Connolly. The vote was unanimous and recorded as 5-0:

Derek Folan	yea
Stephen Marshall	yea
Bob McCarthy	yea
John Connolly	yea
Randy Scollins	yea

Attendees:

Derek Folan
Stephen Marshall
Bob McCarthy
Tina Perez
John Connolly
Louis Tarmy
Jonathan Mulhern
Sarah Shannon
Amy Tom
Randy Scollins
Andrea Stuart
Brian Lynch

Absent:

Kristian Merenda
Bob Benedetti
Andrea Capone
Mike Loughran
Charles Doody

1. **Review Owner's Project Manager (OPM) Request for Services (RFS) Draft:** Mr. Marshall reviewed the updated RFS that included changes requested by the committee. There were no questions or requests for further discussion.

Mr. Marshall requested a motion to approve the RFS and authorize the Selection Committee to issue the RFS.

Motion was made by Randy Scollins and seconded by Bob McCarthy.

Vote was unanimous and recorded as follows:

Derek Folan	yea
Stephen Marshall	yea
Bob McCarthy	yea

John Connolly yea
Randy Scollins yea

2. **Review OPM RFS Selection Timeline:** Mr. Marshall reviewed the course of hiring an OPM including requirements, reviews and due dates for each step of the process. Critical dates include:
- a. 11.28.22-RFS due to MSBA. Mr Marshall expects MSBA review will be back in his hands by 12/14/22;
 - b. 12.14.22-RFS appears in the Canton Citizen;
 - c. 12.21.22-Non mandatory Informational meeting and site inspection starting at 2pm at the Rodman Building.Meeting will include a tour of the Galvin Middle School at 2:30. Mr. Marshall noted that a tour of all CPS buildings will be available on 12.21 as well if there is interest from the committee.
 - d. 1.9.23-last day for questions from applicants-4pm close;
 - e. 1.11.2023-applications due by 4pm;
 - f. 1.20.23-OPM subcommittee decides on short list of applicants;
 - g. 1.20.23-1.27.23-candidate interviews conducted;
 - h. 1.27.23-Negotiate with final candidate;
 - i. 2.8.23-OPM final candidate selection sent to MSBA for review and approval;
 - j. 3/6/2023-anticipated MSBA OPM Review Panel Meeting
 - k. 3.22.23-anticipated execution of contract with approved OPM.

3. **Vote to Appoint: OPM Selection Committee:** Superintendent Folan made a motion to entertain approving, as listed below, the OPM Selection Committee.

Bob McCarthy-Chair of the BRC

Derek Folan-Chair, School Building Committee

Stephen Marshall–CPS Director of Operations and Finance, acting as Procurement Officer, an MSBA requirement

Kristian Merenda-Chair, School Committee

Bob Benedetti-BRC Committee member

Chuck Armando-BRC Committee member

John McCourt-BRC Committee member

Motion was made by Randy Scollins and seconded by Bob McCarthy. Mr. Tarmy requested some discussion of the selected team. Mr. Tarmy suggested adding Ms. Perez or himself to the subcommittee group as each of them has direct and current OPM experience. Discussion ensued. Mr. McCarthy expressed concern over the risk of any perceived conflict of interest. Both Mr. Tarmy and Ms. Perez, on behalf of their respective companies, stated that neither will pursue negotiations for this contract. It was also noted that anything discussed in this subcommittee is confidential and will not be brought back to the full committee. Mr. Marshall indicated that a non-voting advisor is allowed to sit for candidate interviews and suggested the best resolution may be to have Ms. Perez sit on the

subcommittee as an advisor.

Mr. Tarmy also asked the subcommittee to consider weighting the voting system differently as it may allow the strongest candidate to rise to the top.

Chair Folan suggested that the committee allow him to get more information from the MSBA liaison and asked the group to vote in the present members (7 in total), allow him time to discuss options with MSBA liaison; review MSBA timeline with Ms. Perez to be sure she has the bandwidth for all the meeting dates throughout the process; and return to the committee with a proposed resolution.

Ms. Stuart asked what the Building Committee might look like if there is a change in the membership of the School Committee, specifically, if Ms. Merenda decides to step down as Chair. Mr. Folan assured her that there is a process for that; however, regardless of her title, Ms. Merenda acts as a representative of the School Committee.

Mr. Folan reinforced that he will keep all members involved. Mr. McCarthy reminded the committee that the process is long and there will be many opportunities for all. Mr. Folan then called for a vote to approve appointment of the OPM Selection Committee as written. Vote was unanimous and recorded as follows:

Derek Folan	yea
Stephen Marshall	yea
Bob McCarthy	yea
John Connolly	yea
Randy Scollins	yea

4. Approval of Minutes of November 2, 2022: Chair Folan asked for a motion to approve the November 2, 2022 minutes as presented. The motion was made by Mr. Scollins and seconded by Mr. McCarthy. Hearing no request for discussion, Mr. Folan called for a vote:

Vote was unanimous and recorded as follows:

Derek Folan	yea
Stephen Marshall	yea
Bob McCarthy	yea
John Connolly	yea
Randy Scollins	yea

5. Schedule Upcoming Meeting: Chair Folan recommended that the School Building Committee reconvene on Wednesday, February 15, 2023. All present Committee members agreed to that date.

Mr. Folan voiced that it will be vital to build relationships in every part of the community to establish this building process as a whole community effort. As homework, Mr. Folan asked each committee member to think about ways each of them can build community relationships in and out of their circles that will strategically persuade all members of the community that the new school is integral in enhancing the lives of all of Canton's residents. He asked members to bring their ideas to the February meeting.

6. Adjournment: With no further business to discuss, Chair Folan called for a motion to adjourn the Wednesday, December 7, 2022 Canton School Building Committee meeting at 6:53 pm. Mr. McCarthy made the motion and Mr. Connolly seconded. Vote was unanimous and recorded as follows:

Derek Folan	yea
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Stephen Marshall	yea
Bob McCarthy	yea
John Connolly	yea
Randy Scollins	yea