

# CHS Math Department Reassessment Policy

In order for students to work towards mastery of each learning standard in mathematics and improve student performance and retention, the CHS Mathematics Department has adopted the following reassessment policy:

- Students may retake each individual test once
  
- Once the original test is handed back, the student has 2 weeks from that date to retake the test
  
- The higher of the two scores will be retained
  
- The retake is not an option for any student who violated the code of conduct on the original test
  
- The retake will cover the same standards but will not be the same as the original test
  
- The following requirements for remediation must be fulfilled in order to retake a test:
  - The Action Plan Form must be filled out completely, signed by a parent/guardian and then submitted to the teacher
  
  - Scheduled Extra Help Session(s) (with any CHS Math Teacher or Math Tutor)
    - If original score was 70 or above: at least one 30 minutes session
    - If original score was below an 70: at least two 30 minute sessions
  
  - The Test Correction and Reflection Form must be completed and submitted to the teacher prior to the retake